



SHIELD Illinois COVID-19 Saliva Testing Update for UICOMP

New COVID Saliva Testing Process for Faculty, Students and Staff

Effective Tuesday, November 1, 2022, UICOMP will transition to unobserved saliva testing. Unobserved testing will be similar to the current testing process. The main change is that testers will now submit their sample outside of the saliva lab (home, office, car, etc.). For convenience, test kits are available for pick up in advance of planned test date.

The process for unobserved testing will be as follows:

1. Testers will pick up a test kit from the saliva lab (1 Illini Dr, Room B325A) to take home, office, etc. to submit their sample.
2. After submitting their sample*, testers will return the test kit to the saliva lab during drop off hours (see below for updated hours).
3. With the tester present, staff will enter the test into the Shield database.

*Note: Testers will need to drop off their sample the SAME day of testing, as samples are only viable for 12 hours.

New Saliva Lab Hours

With the transition to unobserved testing, the saliva lab will offer reduced hours for test drop off.

Effective November 1, saliva lab hours will be as follows:

- Mondays & Wednesdays 11:30 am -12:30 pm
- Tuesdays & Thursdays 8:00 - 9:00 am

Planned closures for Fall/Winter 2022:

- Tuesday, November 8 – Closed in observance of Election Day
- Wednesday through Friday, November 23 – 25 – Closed in observance of Thanksgiving holiday
- December 23, 2022 – January 2, 2023 – Closed for Winter Break; Will reopen for normal scheduled hours effective Tuesday, January 3

You are NOT eligible to test if:

- You are showing symptoms of COVID-19.
- You are in quarantine/isolation following a positive COVID-19 test result.
- You have had a positive COVID-19 test in the last 90 days.

The morning of your saliva test:

- Do NOT eat, drink, smoke, vape, chew gum, or brush your teeth within 60 minutes of your test.
- Bring your I-card.

When arriving to drop of your test:

1. Have your iCard ready to show.



After the test:

- Answer calls from unknown numbers since it may be University Health Services (UHS) or the UICOMP contact tracer.
- Check the Shield portal for your test results, see below for instructions for setting up an account.
- If your results are positive, notify your supervisor immediately. Do NOT return to work. Work with UHS on instructions and for return-to-work clearance. Also, notify UICOMP Human Resources (Civil Service employees) or the Dean's Office (faculty and Academic Professional employees) for leave information.

Accessing test results:

Individuals will access their test results through the Shield portal. To access test results, a Shield account will need to be created.

How to set up a Shield account:

- Navigate to <https://shieldillinoisportal.pointnclick.com/>
- Click "Sign up for an Account"
- Enter your Agency code; for UICOMP **the agency code is: flames22**
- After completing an online registration form, you will be able to access the patient portal to view your results.

If you have trouble setting up an account or accessing results, Shield offers patient support, which may be reached at 217-265-6059.

If you have questions or need to speak with someone at the saliva lab, please call (309)-671-8471 or email tthomp39@uic.edu