

# Enhanced Registration Functionality Overview

Enhanced Registration is available on the Student Self-Service Registration Menu as shown below.

## Registration & Records

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**Enhanced Registration**- Try this new interface for Classic Registration functions like Add/Drop Classes PLUS:

- Create draft schedule in calendar view
- Search for open sections
- Drop ALL classes until 10 days before a semester starts
- View time conflicts

[Classic Registration](#)

[Enrollment Verification](#)- Obtain your own free enrollment verification certificate.

[Student Mobile](#) - View final grades and daily schedule of classes.

[Student Records and Transcripts](#)

[Campus Course Explorer](#)

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Classic Registration is the Menu item for the previous functionality which takes students to:

## Registration

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[Select a Term](#)

[Registration Eligibility](#)

[Look-up or Select Classes](#)

[Add/Drop Classes](#)

[Change Credit Hours](#)

[Student Schedule - Detail](#)

[Student Schedule - Concise](#)

[Student Schedule - Week at a Glance](#)

[Cancel Registration](#)

---Use [Enhanced Registration](#) to drop all Fall classes through Aug. 12th and [Cancel Registration](#) Aug. 13th - 21st.

[Tuition and Fees Assessment](#)

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Student Consent Agreement - The Enhanced Registration option requires students agree to this consent screen only ONCE the first time registration is accessed for a semester instead of EVERY time.

### Student Consent

By registering for classes at the University of Illinois I promise to pay all assessed tuition and fees as a result of this registration, **unless I cancel prior to the first day of the term.** If I do not cancel my classes before the beginning of the term I understand that I **will be held responsible for paying all or some portion of tuition and fees based on my date of withdrawal.** I also promise to pay any additional charges I incur including but not limited to charges for room, board, parking, class materials and any other departmental or college charges.

I understand that the University is advancing value to me in the form of educational services and that my right to register is expressly conditioned upon my agreement to pay the costs of tuition and fees and any additional costs when those charges become due. I understand that, regardless of my eligibility for financial aid, I am personally responsible for the full amount assessed to me as a result of my registration and attendance. I have read, understand and accept University of Illinois policy regarding application of financial aid to prior year charges, electronic delivery of IRS Form 1098-T, assessment of late payment charges, placement of financial holds, collection activity on past due balances, and collection activity involving the use of cell phone numbers and email addresses you provide, as stated at <http://paymybill.uillinois.edu/registrationagreement>.

I also understand that my access to the student registration system will be terminated if I am found to be making excessive unsuccessful registration attempts.

Read about your FERPA (Family Educational Rights and Privacy Act) rights and responsibilities on the [Office of the Registrar site](#).

Students: This message serves as your annual FERPA notification as required by law.

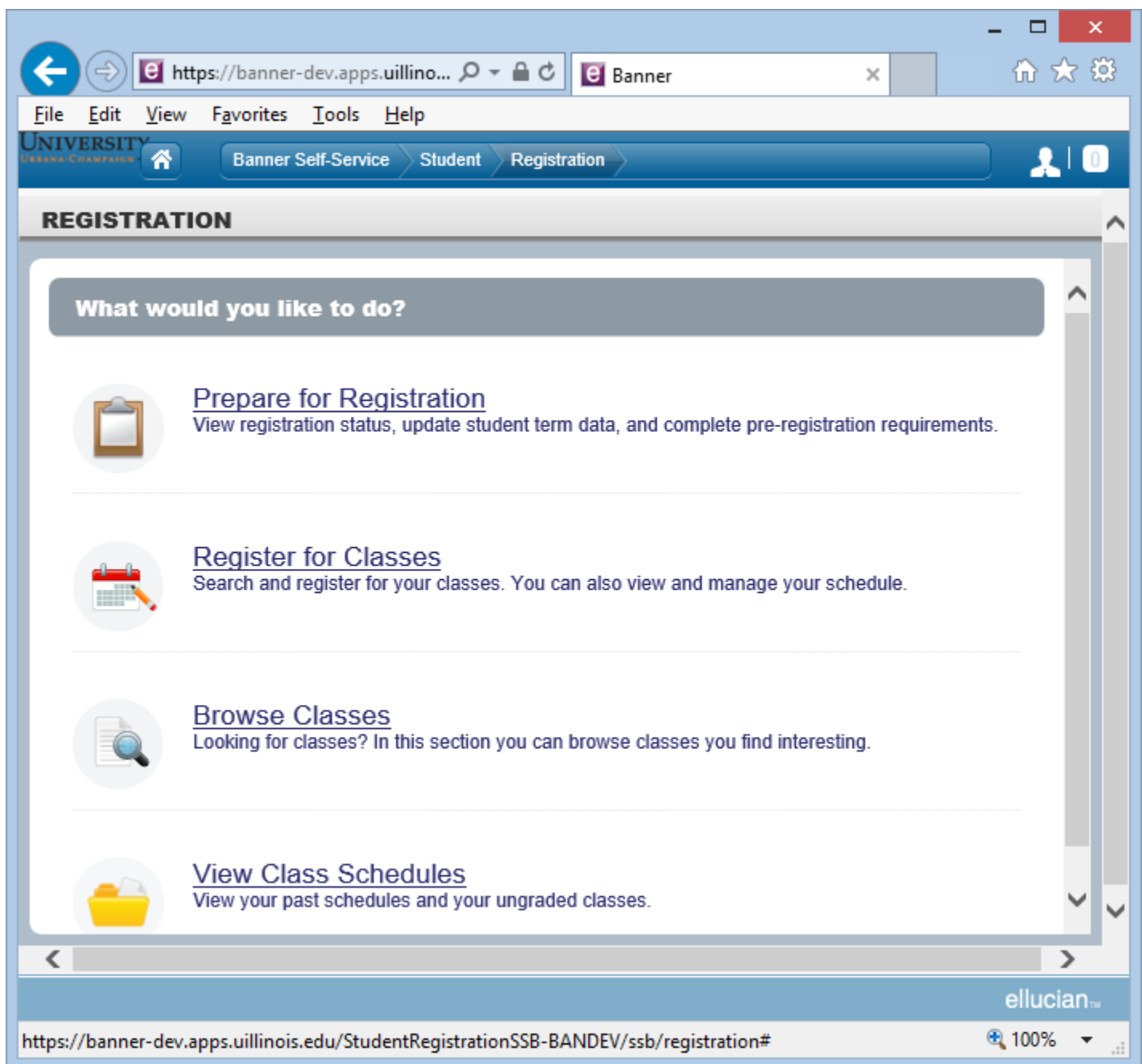
**By clicking "I Agree to the Above Statement" you are verifying that you have read all the information contained and referred to herein, and that you understand and agree to all terms, conditions, and obligations set forth herein and in the relevant policies contained in the links shown.**

I agree to pay all charges placed on my student account.

I Agree

Beginning in March 2017, students will also receive a copy of this agreement at their University of Illinois email address for documentation purposes.

Students are automatically passed through to the Enhanced Registration landing page shown below.



View Class Schedules allows students to view and print a nice single page of information for past AND current semester schedules. Unfortunately, the system defaults the term list to the oldest term at this time, so students need to use the Term drop down box to select a different term as needed.

The Plan Ahead option was added in March 2017 to allow student to plan future schedules prior to registration being open for those semesters.

The 'Prepare for Registration' option provides basically the same information that the Class Registration 'Registration Eligibility' Menu displays. Information about holds is much more prominent.

The earliest time a student can register for classes for the selected semester is provided as the time ticket start day/time.

### Registration Status

Term: Fall 2016 - Urbana-Champaign

- ✔ Your Student Status permits registration.
- ✔ Your academic status Good Standing allows registration.
- ❗ You have holds which prevent registration.
  - College Advising**  
Originator: UIUC College  
Processes Affected: Registration
  - Financial Hold**  
Originator: OBFS Account Receivable Holds  
Processes Affected: Registration, Transcript

Time tickets allow registration at this time. Please register within these times: 04/07/2016 03:40 PM - 11/11/2016 11:59 PM

### Permit Override

- ❗ You have received a Permit Override for CRN 47156, MUS450 (null), type: Closed Section Override

### Earned Hours

- ❗ You have Earned Hours for Level: Undergrad - Urbana-Champaign, Institution Hours: 73, Transfer Hours: 16
- ❗ Your class standing for registration purposes is Senior

### Primary Curriculum

Level: Undergrad - Urbana-Champaign  
College: College of Media  
Degree: BS in Journalism  
Program: BSJ:News-Editorial -UIUC  
Campus: Urbana-Champaign  
Catalog Term: Fall 2013 - Urbana-Champaign  
Admit Term: Fall 2013 - Urbana-Champaign  
Admit Type: Priority Admission  
Major: News-Editorial  
Department: Journalism  
Minor: Art and Design

The 'Browse Classes' option currently provides a Basic or Advanced Search option. We are working to resolve defects that will enable more robust searching by key words in various fields.

The fields provided in the Advanced search are displayed below. Notice the useful option to search only for OPEN sections.

**Enter Your Search Criteria**  
Term: Fall 2016 - Urbana-Champaign

Subject

Course Number

Title

Attribute

Part Of Term

Course Number Range  to

Credit Hour Range  to  hours

Meeting Days

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Start Time

End Time

Open Sections Only

[Clear](#) [▼ Advanced Search](#)

## Register for Classes

The 'Register for Classes' option brings up the main registration activity page, which is set up in panels. Each of the panels can be expanded to full screen using the small dot or arrows under or beside the panel. Each panel can also be customized by the user to display only some of the data fields by clicking on the starburst in the upper right corner when available.

**REGISTER FOR CLASSES**

Find Classes | Enter CRNs | Schedule and Options

**Enter Your Search Criteria**

Term: Fall 2016 - Urbana-Champaign

Subject

Course Number

Title

Search Clear Advanced Search

**Class Schedule for Fall 2016 - Urbana-Champaign**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10am			Organismal & Evolutionary Biol		Organismal & Evolutionary Biol		
11am		Motor Develop. Growth & Form	Orientation KIN & Comm Health	Motor Develop. Growth & Form	Orientation KIN & Comm Health		
12pm		Organismal & Evol Biol Lab					
1pm					Motor		

**Summary**

Title	Details	Hour	CRN	Schedule	Status	Action
Intro Psych	PSYC 10...	4	35514	Lecture	Registered	None
Motor Develop. G...	KIN 262,...	3	35119	Lecture	Registered	None
Motor Develop. G...	KIN 262,...	0	35139	Lectu...	Registered	None
Organismal & Evo...	IB 151, A	1	35431	Labor...	Registered	None

Total Hours | Credit: 16 | Billing: 16 | CEU: 0 | Min: 12 | Max: 18

Submit

Using the upper panel, classes can be searched for or CRNs can be directly entered. The Schedule and Options tab basically displays a combination of the two lower panels with the ability to print or download to a calendar.

One or multiple CRNs can be entered as shown below. Clicking the Add to Summary button moves the classes to the Summary tab in Pending status.

**Enter Course Reference Numbers (CRNs) to Register**

Term: Fall 2016 - Urbana-Champaign

CRN  News Editing JOUR 320, AN1

CRN  News Editing JOUR 320, AB1

CRN

+ Add Another CRN Add to Summary


Classes can be searched for using the Find Classes tab.

Classes that require linked sections will be indicated by the option to View Linked as shown below. You will see time conflicts will be pointed out at this time instead of receiving an error message after trying to add the section.


Find the lecture that works best for your schedule, then click on the View Linked box to see all the discussion, lab, etc. sections linked to that lecture.

Search Results — 18 Classes										Search Again	
Term: Fall 2016 - Urbana-Champaign											
Subject: Religious Studies											
Course Number: 110											
Open Sections Only: True											
RLST	110	World Religions Discussion/Recitation	ADT	3	64068	S M T W T F S	02:00 PM - 02:50 PM	Building:	17 of 30 seats r... Time Conflict! LINKED	View Linked	Add
RLST	110	World Religions Lecture	AL1	0	38457	S M T W T F S	09:00 AM - 09:50 AM	Building:	236 of 510 seat... LINKED	View Linked	Add

Registration error messages are displayed in the upper right corner of the screen connected to the Notifications.

 **SOC 100 CRN 35200: Time conflict with CRN 63014**

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 **SOC 100 CRN 35320: Time conflict with CRN 63022**

**Students must use the Submit button in the lower right corner to save their changes.**

If there are no changes to save, the Submit button will be light gray and not available to click.

The Action column of the Summary tab is also where students use the drop down list to drop a course if within the allowed timeframe for dropping. This panel will show action of 'Withdrawn' instead of Dropped at this time.

This panel will allow a student to **drop their last/only class** at certain times of the semester. Winter class drop is allowed until campus offices open after the holidays and fall/spring semesters will be allowed until charges are posted to student accounts, which is approximately 10 days before classes start for the semester.

Summary							Tuition and Fees
Title	Details	Hour	CRN	Schedule	Status	Action	
<u>Intro Psych</u>	PSYC 10...	4	35514	Lecture	Pending	**Web Registered**	
<u>Motor Develop. G...</u>	KIN 262,...	3	35119	Lecture	Registered	None	
<u>Motor Develop. G...</u>	KIN 262,...	0	35139	Lectu...	Registered	None	
<u>Organismal &amp; Evo...</u>	IB 151, A	1	35431	Labor...	Registered	None	
Total Hours   Credit: 12   Billing: 12   CEU: 0   Min: 12   Max: 18							
<b>Submit</b>							

Tuition and Fee charges can be viewed by selecting the Tuition and Fees link in the upper right corner of the Summary panel.