HONORS CREDIT LEARNING AGREEMENT (HCLA) FORM
ACADEMIC YEAR 2022–2023

UIN: ____________________ Name: ____________________ Eff. term for selected option:  □ Fall 2022  □ Spring 2023

Choose one of the options below and submit all required documentation as one PDF form by 11:59pm CST of the listed deadline, to https://go.illinois.edu/MediaHonors. HCLA forms will NOT be accepted via email to the Honors Dean, the Media Student Services Center, or your academic advisor prior to or after the deadline.

HONORS OR RESEARCH COURSEWORK OPTIONS

☐ Traditional Course: Turn a Current Illinois Course into an Honors Course
Honors Notation?: With consent of instructor | Repeatable?: Yes | Due: end of 3rd (8-week) or 6th week (full-semester) of classes
Both student and participating instructor must sign. Complete Project Proposal on page 3. Course must be minimum 3 credit hours.

Course: ____________ CRN: ____________ Part of Term (choose one):  □ 1st 8-week  □ Full-semester  □ 2nd 8-week

I understand that I cannot take this course for both a Credit/No Credit grade and for Honors credit; I must receive at least a “B-” in the course to receive Honors credit; and if I do not complete the work described to the satisfaction of the instructor, I will receive regular credit only for the course.

Student signature: ____________________ Date: ____________
Instructor’s name: ____________________ Instructor’s signature: ____________________ Date: ____________

☐ Take a Campus Honors or James Scholar Designated course
Honors Notation?: Yes | Repeatable?: Yes | Due: end of 3rd (8-week) or 6th week (full-semester) of classes
Form must be completed by the student. Course must be taken for a minimum of 3 credit hours.

Course: ____________ CRN: ____________ Part of Term (choose one):  □ 1st 8-week  □ Full-semester  □ 2nd 8-week

I understand that I cannot take this course for both a Credit/No Credit grade and for Honors credit; I must receive at least a “B-” in the course to receive Honors credit; and if I do not complete the work described to the satisfaction of the instructor, I will receive regular credit only for the course.

Student signature: ____________________ Date: ____________

☐ Research Assistant or Independent Study Course
Honors Notation?: No | Repeatable?: Yes | Due: end of 3rd week of class
Independent studies must be taken for a minimum of 3 credit hours. Students must be registered for the specific independent study course listed on this form at the time of submission. For research projects completed outside the confines of an independent study, complete project proposal on page 3.

Course: ____________ CRN: ____________

Participate in the Undergraduate Research Symposium
Honors Notation?: N/A | Repeatable?: No | Due: end of 6th week of spring classes

Title of Presentation: ____________________ Supervising Prof. and Dept. (if applicable): ____________________

SERVICE LEARNING OR GLOBAL STUDIES

☐ GLBL 298 Global Studies Seminar Abroad
Honors Notation?: No | Repeatable?: No | Due: end of 3rd week from the first day of the course

CRN: ____________ Section Title: ____________________

☐ College of Media James Scholar Designated International Study Course
Honors Notation?: With consent of instructor | Repeatable?: No | Due: end of 3rd week from the first day of the course

Course: ____________ CRN: ____________ Part of Term (choose one):  □ 1st 8-week  □ Full-semester  □ 2nd 8-week

☐ Honors Living Learning Community Abroad Course
Honors Notation?: With consent of instructor | Repeatable?: No | Due: end of 3rd week from the first day of the course

Course: ____________ CRN: ____________ Part of Term (choose one):  □ 1st 8-week  □ Full-semester  □ 2nd 8-week
PROFESSIONAL DEVELOPMENT OPTIONS

☐ Semester-long Internship
   Honors Notation?: No | Repeatable?: No | Due: end of 6th week of classes
   Student must receive pre-approval from Media Career Services before pursuing this option AND must complete a 495 Professional Internship seminar course during the semester in which the internship takes place. Summer internships are NOT eligible.

   Company interning for: __________________________  Location of internship: __________________________

   I have been pre-approved to pursue this semester-long internship by Media Career Services  Yes    No

   I understand that I must receive Satisfactory (S) credit for the 495 internship seminar  Yes    No

   I acknowledge that the 495 course does NOT count toward the 12 graded credit hours required to maintain James Scholar in a fall or spring term  Yes    No

☐ Serve as an Ebert Fellow in Media Criticism for an academic year
   Honors Notation?: N/A | Repeatable?: No | Due: 2 weeks following notification of position
   Attach email from the Journalism department verifying your acceptance into the program.

☐ Illinois Public Media Faculty-Led Experience
   Honors Notation?: With consent of instructor | Repeatable?: No | Due: end of 6th week of fall or spring semester
   Both student and participating instructor must sign.

   Course: __________________________  Credit hours (1-4): __________________________

   I understand that I cannot take this course for both a Credit/No Credit grade and for Honors credit; I must receive at least a “B-” in the course to receive Honors credit; and if I do not complete the work described to the satisfaction of the instructor, I will receive regular credit only for the course.

   Student signature: __________________________  Date: __________

   Instructor’s name: __________________________  Instructor’s signature: __________________________  Date: __________

LEADERSHIP OPTIONS

☐ Academic Leadership course
   Honors Notation?: No | Repeatable?: No | Due: end of 3rd week of classes of the semester in which course is completed
   Choose from list below. Course must be taken for standard letter grade for a minimum of 3 credit hours.

   Course: __________________________  CRN: __________________________

☐ Student Representative to a University- or Media-appointed Campus Committee
   Honors Notation?: N/A | Repeatable?: No | Due: end of 6th week of classes; see James Scholar Procedures
   Attach supporting documentation to verify your role on the Campus or College of Media Committee.

   Committee name: __________________________

☐ Representative to the Student Senate
   Honors Notation?: N/A | Repeatable?: No | Due: end of 6th week of classes; see James Scholar Procedures
   Attach supporting documentation to verify your role on the Student Senate.

   Role within the Senate: __________________________

☐ Leadership Portfolio with Personal Development Plan
   Honors Notation?: N/A | Repeatable?: No | Due: December 1st or April 1st depending on term of completion

   Leadership Coach: __________________________  Coach’s email: __________________________

☐ The Institute™ by LeaderShape®
   Honors Notation?: N/A | Repeatable?: No | Due:

   Sponsoring Unit (ex. College of Media, fraternity):

OFFICE USE ONLY:
Date received by Student Services: ____________  Verified by: ____________  Added to Spreadsheet: ____________
Project Proposal for Honors OR Research Project with Faculty
Describe your instructor-approved Honors project below. This description should explain the details of your project including: the topic being studied, imagined steps to complete your project, the length of the paper (if applicable) or what your finished project will be, what you hope to learn through your research, any theories you currently have as to what you will find, etc. We should be able to clearly understand the purpose and procedures for your Honors or research project. At minimum, your description should be a paragraph in length. Add an additional page if needed. If your instructor has provided you with a written project description, attach that document to this one before submitting for approval, instead of writing your own proposal. Proposals that are deemed to be incomplete or that do not clearly outline the nature of your project will be returned for further information.