



College of Media

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN

Professional Internship Course

Completed form should be sent to media-careerservices@illinois.edu to be processed. Media Career Services will contact instructor for approval signature.

Student's Name

Major

UIN

Net ID

Student's Signature

Date

Academic course related to Professional Internship: Internship work must be directly supervised by a professional to earn credit. Credit is available for students with a major in the College of Media. A student can earn up to one credit hour per internship and only earn up to three credits total. The course is graded S/U. Student acknowledges that hours and grade will not count toward Dean's List or hours needed towards James Scholar requirement.

Intern's Employer:

Intern Title:

Supervisor Name/Title:

Supervisor Phone/Email:

Select Term:

Fall Spring Summer

Please note: For Summer internship, can enroll for Fall term; if want to earn credit during the summer, realize that you will have to pay summer tuition

Check here to confirm that:

- 100+ hours of professional experience will be attained
- Extensive professional supervision will be provided

Course Instructor's Signature/Date

If course is approved, students will receive an email containing information to register themselves before the "add" deadline for:

Course	Number	Section*	CRN*	Hours**	Term/Year^
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*Section and CRN to be completed by department **Maximum of 1 hour per internship

Student must be enrolled in course BY JUNE 1 for summer internship, OCTOBER 1 for fall internship and MARCH 1 for spring internship.

FOR OFFICE USE ONLY

EGD _____

Registration Email Sent _____

Processor's Initials/Date _____

Academic Advisor/DGS _____

Student Name: _____ **NetID:** _____

Internship Location (City/State): _____

Is your internship: PAID or UNPAID

Outline of Internship Work (in your words):

Duties & Responsibilities (copy & paste job description) OR attach job description:

Supervisor's Role (tell us more about who you will be reporting to):