

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN



2020-2021

**HANDBOOK
FOR
UNDERGRADUATE MUSIC STUDENTS**

The School of Music at the University of Illinois at Urbana-Champaign has been an accredited member of the National Association of Schools of Music since 1933.

University of Illinois School of Music Academic Affairs Team

Dr. Linda R. Moorhouse – Associate Director, Director of Undergraduate Studies

Dr. Reynold Tharp – Director of Graduate Studies

Ms. Jenny Phillips – Academic Affairs Coordinator

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Ms. Lana Custer – Academic Affairs Support Specialist

Dear Undergraduate Music Student:

The *Undergraduate Handbook* summarizes campus and university policies to serve as general guidance on matters of interest to faculty, staff, and undergraduate students in the School of Music at the University of Illinois at Urbana-Champaign.

Information on campus and university policies contained herein is subject to change without notice. For the most current procedures, please see the official campus and university versions of these policies at: <http://www.cam.illinois.edu/>

Requirements may apply differently to students depending upon when they matriculated to the University; this is especially true regarding General Education requirements. For these and other reasons, you are strongly encouraged to do three things in addition to reading this *Handbook*.

1. Meet with your advisor frequently throughout your time at Illinois. Your advisor should know the answers to most, if not all, of your questions. In the few instances when your advisor does not have the answers, they will likely suggest that you consult the School's Academic Affairs Office, which includes the Undergraduate Academic Advisor, the Associate Director, the Assistant Dean of the College of Fine and Applied Arts, or perhaps another person in the University who has more training in the specific area in which you have a problem.
2. **Read and respond to e-mail messages** (the official means of corresponding at the University) concerning advising.
3. Refer to the Undergraduate Handbook often. An electronic copy of this handbook is online at <https://music.illinois.edu/undergraduate-academic-handbooks>

Please be advised that ultimately it is your responsibility to know the rules, regulations, and requirements concerning your curriculum. If you have questions about curricular and academic matters, ask your advisor or the administrative officers mentioned above.

Important!

If you matriculated to the School of Music prior to Fall 2020, please consult the Academic Catalog and School of Music handbook used at the time of your entry.

Thank you,



Dr. Linda R. Moorhouse
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I. WELCOME AND GENERAL INFORMATION

A. WELCOME

Welcome to the School of Music at the University of Illinois. Our faculty and staff hope that your experience will be musically and professionally rewarding. The series of policy statements contained in this Handbook is intended to provide students with the information necessary to make appropriate decisions in completing their undergraduate study in the School of Music. In addition to this Handbook, you are advised to examine the University's Academic Catalog (<http://catalog.illinois.edu/undergraduate/>) and current University Course Schedule (<https://courses.illinois.edu/>).

Specific questions regarding the undergraduate music program can be answered by Ms. Rebecca Spennetta, School of Music Undergraduate Academic Advisor, Room 2058 in the main Music Building, telephone: 217.300.1392 or email rspen@illinois.edu.

B. SCHOOL OF MUSIC BUILDING COMPLEX: IMPORTANT OFFICES

The School of Music is one of seven units in the College of Fine and Applied Arts (Music, Dance, Theatre, Art and Design, Urban and Regional Planning, Architecture, Landscape Architecture). We use four main buildings for instruction in the School of Music: Music Building (MB); Smith Memorial Hall (SM); Harding Band Building (HBB); and the Krannert Center for the Performing Arts (KCPA).

The second floor (Level 2) of the Music Building is home to our Undergraduate and Graduate Advisors, Academic Affairs, Admissions, Public Engagement, Development, and the Director's Office. The Lower Level (LL) of the Music Building is where our Properties Room (instruments/equipment) is located, MB 0330.

C. COMMUNICATIONS

The official means of communication with students at the University of Illinois is through University e-mail. **We will communicate with you through your University email account only.** Read your University email to keep current concerning events, requirements, and important notices.

D. ONLINE RESOURCES

Students should refer to the School of Music's Undergraduate Resources website: <https://music.illinois.edu/undergraduate-resources> to find all forms (e.g., student petitions, override requests, information about proficiency exams, frequently asked questions (FAQs), etc.).

E. RESOURCES FOR ADDITIONAL INFORMATION

The University of Illinois and the College of Fine and Applied Arts maintain numerous websites that are updated periodically and provide many additional sources of information. These include:

[myIllini](#) is a customizable, central location for many University applications and web page links. Some content is set up for you; you choose the rest. Resources include:

- Registration and records access, course information, and class schedules
- News, vents, feeds, information, links and resources from across campus
- Customizable tools like My Courses, My Bookmarks, My Calendar, My Weather, My Feeds
- Student Account Balance updates and payment access
- Add your own pages; customize your content; select layouts.

The myIllini resource can be found at <https://myillini.illinois.edu>.

The FAA website provides a quick and easy reference to academic policies and procedures as well as other matters of interest to students and faculty in the College of Fine and Applied Arts. The general website for the College of Fine and Applied Arts may be found at <http://www.faa.illinois.edu/>. "Explore FAA," | "Current Students" will have most of the information you need.

F. EMBEDDED COUNSELOR IN THE COLLEGE

Bryan Deutsch is a professional counselor who works in the College of Fine and Applied Arts. Students can reach out to him via email (<mailto:bmdeuts2@illinois.edu>) to schedule appointments. After business hours, students should still be encouraged to contact the Crisis Line at 217-359-4141.

G. STUDENT CODE AND ACADEMIC INTEGRITY

It is the student's responsibility to be informed of all policies and regulations pertaining to his or her enrollment. This includes the Students Rights and Responsibilities, General Policies and Regulations, and Academic Policies and Regulations. The Student Code is available online at: <http://studentcode.illinois.edu>.

ACADEMIC INTEGRITY

It is very important that you read this section!

All work submitted towards your graduate degree must be your own, and appropriately documented.

Plagiarism and other infractions of academic integrity are not tolerated and could result in your being suspended or dismissed from the University.

For this reason, please familiarize yourself with the Student Code, Article 1, especially part 4 and the section on "definitions," to be found online at: <http://studentcode.illinois.edu/article1/part4/1-401/>

It is important that you adhere to the accepted conventions regarding the use of other people's information and ideas, in all parts of your degree program.

In practical terms, this means in:

- Any work submitted for a university course
- Exams required for a university course
- Forging someone else's name on an official course attendance roster
- Any draft of a written project, paper, or thesis
- Program notes to accompany recitals or lecture-recitals
- Handouts and slides to accompany a lecture-recital

The topic of academic integrity is covered in courses that prepare you for research and writing. For helpful additional guidance see the Library's webpage at: <http://guides.library.illinois.edu/citingsources/plagiarism>.

For students for whom English is a second language, focused help with citation and academic writing can be obtained by registering for courses with the Department of Linguistics, specifically ESL 512 and 515.

II. ACADEMIC MATTERS

A. ADVISING

Many School of Music faculty members serve as advisors. While students pursuing performance majors (Instrumental Music, Voice, Jazz Performance) are given academic advice by their applied instructor, these students should also meet with the Undergraduate Advisor on a yearly basis. Musicology majors are advised by a designated faculty member within Musicology to choose courses appropriate for the degree. Open Studies and Bachelor of Arts majors consult the Undergraduate Advisor of the School of Music. While the Academic Affairs staff and your advisors will assist you as much as possible in your degree program, you are ultimately responsible for your progress toward the degree.

School of Music core Undergraduate Academic Advisor

Rebecca Spennetta (rspen@illinois.edu) is the core Academic Advisor for all Undergraduates.

Ms. Spennetta is the primary advisor for students in these programs:

- Bachelor of Music Education
- Bachelor of Music in Music Composition
- Bachelor of Arts in Music Composition
- Bachelor of Arts in Music Technology
- Bachelor of Arts in Music +
- Bachelor of Music in Open Studies
- Bachelor of Musical Arts in Lyric Theatre
- Bachelor of Science in CS + Music

Faculty also serve as additional advisors to students in these degrees:

- Bachelor of Music in Instrumental Music: Applied Faculty (your lesson teacher)
- Bachelor of Music in Voice: Prof. Sylvia Stone (sstone1@illinois.edu)
- Bachelor of Music in Jazz Performance: Prof. Chip McNeil (chipmc@illinois.edu)
- Bachelor of Music in Musicology: Dr. Michael Silvers (msilvers@illinois.edu)
- Bachelor of Arts in Musicology: Dr. Michael Silvers (msilvers@illinois.edu)
- Music Minor: Dr. Linda Moorhouse (moorhouz@illinois.edu)

During summer orientation, new students meet with the core Undergraduate Academic Advisor to complete class schedules for the first semester of study. Please note all undergraduate students can opt to see Ms. Spennetta for any questions or help. All faculty are required to post and maintain office hours for student consultation each week. Advisors are required to provide additional time for advising prior to and during the registration period, which occurs at the beginning of November and the beginning of April each year. Registration times and instructions of the registration process may be found online at <http://registrar.illinois.edu/registration>.

It is your responsibility to meet with your advisor each semester. While e-mail can be a great time-saver for quick questions and answers, it does not take the place of the once-per-semester, face-to-face meeting with your advisor! Most meetings will be to check on the courses you intend to take the following semester. At times, you may have extensive questions or need additional advice that will require a longer advising session. In such instances, contact your advisor well in advance to make an appointment that is convenient for both of you. Be on time and be prepared for your appointment. Bring your preliminary written schedule to the meeting so you both can see possible problems or conflicts in your proposed choice of courses. You should always bring a copy of your [DARS](#) report with you.

If your advisor is not available and you have some difficulty that needs immediate attention, or in the event that you have problems making an appointment with your advisor, you can always e-mail the Associate Director for the School of Music, Dr. Linda Moorhouse, at moorhouz@illinois.edu for assistance.

B. IMPORTANT! YOUR GRADUATION CHECKLIST

The University of Illinois maintains a Degree Audit Report System (DARS). **This is how you will track the requirements needed for your degree program.** You may access your DARS report online at <http://registrar.illinois.edu/dars-audit>. Each semester you should generate a DARS report in order to monitor your progress toward your degree. It will be helpful for you to bring a DARS report to meetings with your academic advisor; this is particularly true when you are discussing course selections for subsequent semesters. DARS reports are based on the student's declared major and term of entry.

C. REGISTRATION ENCUMBRANCES AND ADVISING HOLDS

Students may have a hold placed on their account for a variety of reasons (i.e., account balance, academic probation, etc.). To view holds, login into UI-Self Service (<https://apps.uillinois.edu/StudentFacSelfService.html>) and select "Registration and Records" and "View Holds." If students are uncertain what steps should be taken to clear a hold, contact the School of Music Undergraduate Advisor, Rebecca Spennetta rspen@uillinois.edu.

D. ADVANCED PLACEMENT (AP/IB), PROFICIENCY, ACT, AND TRANSFER CREDIT

You may receive academic credit at the University of Illinois for prior study by examination or by evaluation of transfer credit from another college or university. There are generally four ways by which this is accomplished.

Advanced Placement (AP) or International Baccalaureate (IB) exams with a high enough score may provide students with proficiency credit and/or placement into a specific course(s) at Illinois. The list of AP scores for such credit in various campus subjects may be found at <https://www.admissions.illinois.edu/apply/freshman/college-credit-ap>. International Baccalaureate (IB) scores can be found at <http://admissions.illinois.edu/Apply/Freshman/college-credit-ib>.

Proficiency credit for a specific course is obtained by completing a proficiency examination administered by the appropriate university academic unit or an area of the School of Music. Proficiency credit normally counts toward an Illinois music degree and may fulfill music core or general education requirements. Typically, proficiency exams in Music Theory and Musicianship (Aural Skills) are offered during the first week of each semester. In the spring, only new students are seen. For group piano, both semesters offer proficiency exams. Information on all proficiency exams is on the Undergraduate Resource page on the School of Music Website.

ACT credit occurs when a student has scored sufficiently high enough on the ACT examination to allow for credit in selected non-music courses, for example RHET 105.

Transfer credit is granted when you complete a course at another college and then transfer the course to Illinois. If you are an Illinois student and take a course elsewhere during the summer session, for example, you should confirm in advance whether credit for a particular class will transfer and count toward an Illinois music degree. Generally, music students find taking courses elsewhere helpful in completing General Education requirements. Care should be taken regarding the transferability of music courses, especially those at an advanced level or in a specialized area. In every case, it is best to discuss transferability options with your advisor and the chair of the appropriate School of Music area well in advance of enrolling in an off-campus class. Students wishing to complete transfer work elsewhere should seek advanced approval from the College of Fine and Applied Arts Undergraduate Academic Affairs Office prior to enrolling in a course at another institution. [Transferology.com](http://www.transferology.com) is also a good resource to use to check if a course will transfer into the University of Illinois with direct course credit.

If you are currently a student at another institution and intend to transfer to the University of Illinois School of Music, the official evaluation of a transcript containing general education and lower level music courses from another university is made by the Office of Undergraduate Academic Affairs in the College of Fine and Applied Arts (FAA), working in conjunction with the Undergraduate Admissions Office and the School of Music. An Associate or Assistant Dean in FAA can approve credit to be applied toward an Illinois degree. Please note that not all transfer credit will apply toward course proficiency. Such action is the result of admissions decisions and usually takes place after acceptance by and matriculation into the School of Music. It is advisable to check with the College's Undergraduate Academic Affairs Office early in the transfer process to be sure that you are following the right procedures from the College's point of view. If you are interested in transferring to Illinois, please, visit the <http://admissions.illinois.edu/apply/transfer>.

SPECIAL NOTE: The School of Music administers placement tests or examinations in music theory, musicianship (aural skills), applied music (lessons), secondary piano, diction for singers, and other courses that will determine your proficiency level. You may have successfully passed a skills-based course elsewhere that has a title or course description similar to one at the University of Illinois, but that does not guarantee you have satisfied the skills level expected of a University of Illinois music major. Each transfer student's case is handled individually, and the Academic Affairs Office in Music will counsel each student as to his or her placement in skills-based courses.

E. COURSE NUMBERING AND CREDIT

000-level courses are non-credit courses; 100- and 200-level courses are introductory or lower-level courses designed for first-year and second-year students; 300-level courses are considered upper-level courses; 400-level courses are also considered upper-level and are offered for advanced undergraduate and graduate students; and 500-level courses are available only for graduate students except by special permission. Credit for courses at all levels is offered in semester hours. Undergraduate students may take a 500-level music course if they are in good academic standing, have senior status, and receive permission of instructor.

F. COURSE SYLLABI

Course syllabi are required for all courses by the University. You should receive syllabi from instructors or teaching assistants (TAs) during the first week of classes. If one is not available, please notify the Academic Affairs Office at once. Course syllabi outline what is expected of the student and how grading for the course is determined. Formats, style, and extent of syllabi will vary greatly from instructor to instructor. If you have a question about a policy, assignment, or another facet of a course in which you are enrolled, make an appointment to speak with the instructor or the graduate teaching assistant (TA) for the course.

G. PRIVATE LESSONS – TEACHER ASSIGNMENT AND LESSON ARRANGEMENTS

Students majoring in the Bachelor of Music and Bachelor of Music Education have the option of requesting a particular studio teacher when more than one faculty member teaches in that area. This is especially pertinent if you and a teacher have previously worked together in another venue such as a summer music camp or studio class. Contact the instructor prior to requesting a place in that particular studio. If the request is honored, the instructor will notify the Area Chair so that lesson assignments can proceed. If you do not have a teacher preference, you will be assigned an applied instructor. Students most often know with whom they will study as a result of preliminary conversations and correspondence. If in doubt as to your applied instructor assignment, please consult with the appropriate Area Chair. In any case, it is **your** responsibility to contact the studio teacher to arrange for a mutually agreeable time for lessons in any given semester. Failure to do so may result in your being dropped from the teacher's studio, and this, in turn, may impinge upon your making progress toward your degree.

Attendance at lessons is mandatory, as is attendance at studio classes, or recitals, announced by the instructor. You should arrive at your lesson on time, warmed up and prepared to begin playing or singing immediately, and be prepared as well as possible for performance and instruction for the full duration of your lesson. It is in your best interest to make a separate appointment to discuss matters other than your lesson material with your instructor, such as academic advising issues, to avoid losing valuable instructional time.

In areas where there is more than one teacher in an applied area, please speak with the Area Chair about that area's policies concerning changing studio teachers.

It is expected that instruction in the major applied area will take place each semester in residence at least through the sixth semester for music education majors, and through the eighth semester for all Bachelor of Music students. Further, it is expected that the same instrument (or voice) will be studied as the primary instrument throughout the curriculum.

III. DEGREES AND CURRICULA

The School of Music offers five baccalaureate degrees. The Bachelor of Music (BMUS), which has six majors (Instrumental Music, Voice, Jazz Performance, Musicology, Music Composition, and Open Studies), Bachelor of Science in Computer Science and Music (CS + Music), the Bachelor of Music Education (BME), which has four concentrations (Instrumental, Choral, General and Technology), the Bachelor of Musical Arts in Lyric Theatre (BMA) with two concentrations (Performance and Creative), and the Bachelor of Arts in Music (BA). Students pursuing these degrees will want to refer to the Academic Catalog for specific degree requirements: <http://catalog.illinois.edu/undergraduate/#M>

The Bachelor of Arts in Music allows a student a high degree of flexibility beyond the core of required music courses, can prepare the way for graduate study in other music programs such as music theory, composition, music therapy, or the various branches of musicology, like historical and ethnomusicology. Students select an option of interest with the assistance of an advisor and submit a major plan of study form.

While the University allows students to begin in only one-degree program at this time, students may pursue two degrees (dual degrees) or majors after their first year, depending on the college and curriculum. Advisors across campus work with students on an ongoing basis if this option is something they want to pursue.

A. GENERAL EDUCATION, GRADUATION, AND FOREIGN LANGUAGE REQUIREMENTS

The University of Illinois requires all undergraduate students to pursue broad knowledge beyond the specialized learning they will do in a major field of study. This is done through a series of course subjects offered from all areas of campus under the umbrella of General Education (or Gen Eds). These Gen Ed courses cover the kinds of knowledge important for all students to experience: humanities and arts, social and behavioral sciences, natural sciences and technology, quantitative reasoning, composition/writing, and cultural studies. General Education courses at Illinois are mindful of our students' diverse backgrounds, needs, and interests, and are an essential component of the transformative learning that prepares our graduates to become alumni who make a significant societal impact. These courses build students' abilities to think critically, solve problems, generate new ideas and create knowledge, make connections between academic disciplines, respect and understand differences, and develop as citizens and leaders. General Education at Illinois is more than a set of required courses; it is a gateway into the Illinois experience.

The General Education and graduation requirement categories are as follows:

Composition I (one course, RHET 105)	Humanities and the Arts (two courses)
Advanced Composition (one course)	Natural Sciences and Technology (two courses)
Social and Behavioral Sciences (two courses)	Quantitative Reasoning (QR) (two courses)
Western/Comparative Cultures (one course)	Non-Western Cultures (one course)
U.S. Minority Cultures (one course)	Language other than English

Only specific courses satisfy these requirements, and the most current listing of such courses is available online at <https://courses.illinois.edu/>. The Gen Ed course list undergoes frequent revisions as classes are added and deleted. Be certain to check a course's attribute(s) at the time of early registration as many courses satisfy more than one category. When such a course is taken, students receive only the number of credit hours allocated to the class, regardless of how many requirements are fulfilled by completing that single class.

Some courses count for more than one requirement or satisfy general education and music core requirements. Satisfying two or more requirements with a single course, however, does not mean that additional academic credit is earned. For example, MUS 313 and 314 each carry three (3) semester hours of credit. When you complete them successfully, you earn six (6) semester hours of credit, plus you will have satisfied both the Humanities and the Arts general education requirement, as well as a portion of the music history component of the music core.

Music Courses that satisfy General Education categories

MUS 133	Introduction to World Music; satisfies Nonwestern Cultures
MUS 313/314	History of Music I and II; satisfy Humanities and the Arts
MUS 244	Social Foundations of Music Education; satisfies Advanced Composition

Foreign Language—this requirement may be satisfied in one of the following ways:

- Successful completion in high school of the third year of a language other than English;
- Successfully completing a third-semester college-level course in a language other than English; or
- Demonstrating third-level proficiency in a language proficiency examination approved by the College of Liberal Arts and Sciences and the appropriate department.

Please note: Voice majors must still meet the foreign language requirement mandated by campus and described above. In addition, Voice majors are required to complete two semesters, or its equivalent, in each of the following languages: German, French, and Italian.

Use DARS to help plan your courses for graduation. If you “double up” or “triple up” in taking a single course that fulfills more than one requirement, you may end up with fewer hours than you expect—and that may delay your graduation. The number of hours required for a degree cannot be changed by anyone without permission of the Board of Trustees. Be sure to check on the number of hours earned as of your penultimate semester so that you can plan accordingly to graduate in the semester in which you have planned.

B. MUSIC CORE REQUIREMENTS

All music majors complete a set of core music courses based on their designated degree. Regardless of degree, students must complete core courses in Music Theory, Musicianship (aural skills), Musicology (music history), and Keyboard. Most core courses are sequential, and a student must successfully complete a particular course (called a prerequisite) before they may enroll in the successor course (i.e., MUS 101 is a prerequisite for MUS 102; MUS 110 is a prerequisite for MUS 313, etc.). Students who fail a course that is a prerequisite for another course, will not be permitted to register in the successor course; if a co-requisite course is failed, then a student must ordinarily wait to enroll in the successor courses until the failed course is retaken and passed. Exceptions to these guidelines may be made by special permission of the appropriate area.

C. DEGREE PROGRESS

Most of our music majors are taking between 15-18 credit hours each semester. Students who are interested in taking more than 18 hours must be in good academic standing and must petition the college. 21 hours is generally the maximum number of hours allowed.

Courses that are part of a sequence should be taken in continuing semesters and in correct order, like Music Theory (MUS 101, 102, 201, 202), Musicianship (MUS 107, 208, 207, 208), and Musicology (MUS 110, 313, 314). Failure to do so may delay your graduation. You may not move to the next course in the sequence if you fail a class. You will need to wait a year to get back into the sequence. Also, some courses are only offered every other year. Be sure to talk with your advisor each semester.

The School of Music and College of Fine and Applied Arts pay special attention to students having difficulty making “normal progress toward the degree.” These students will be required to attend special advising sessions. In the event students cannot make progress toward the degree, they may be dropped from the College.

D. KEYBOARD COMPETENCY

All undergraduate music students, regardless of major, must demonstrate keyboard competency as part of their degree program in music. Such competency may be demonstrated during the audition or orientation processes prior to matriculation. For those not majoring in piano performance or jazz piano performance, the competency requirement is fulfilled by successfully completing one year (two semesters) of group piano, MUS 172 and MUS 173. Students with piano background may opt to take a proficiency exam for one or both courses. You may obtain information to help you prepare for the keyboard proficiency examination(s) by visiting the Undergraduate Resource page on the School of Music website.

E. MUSIC DEGREES AND REQUIREMENTS (Links to the Academic Catalog)

[Bachelor of Music: Instrumental Music major \(Instrumental Performance\)](#)

[Bachelor of Music: Voice major \(Vocal Performance\)](#)

[Bachelor of Music: Jazz Performance major](#)

[Bachelor of Music: Music Composition major](#)

[Bachelor of Music: Musicology major](#)

[Bachelor of Music: Open Studies major](#)

[Bachelor of Science in Computer Science in Music \(CS + Music\)](#)

[Bachelor of Music Education: Instrumental concentration](#)

[Bachelor of Music Education: Choral concentration](#)

[Bachelor of Music Education: General concentration](#)

[Bachelor of Music Education: Technology concentration](#)

[Bachelor of Musical Arts, Lyric Theatre major, Performance concentration](#)

[Bachelor of Musical Arts, Lyric Theatre major, Creative concentration](#)

[Bachelor of Arts in Music](#)

F. BACHELOR OF MUSIC — PERFORMANCE MAJORS

The Bachelor of Music offers three performance majors: instrumental music, voice, and jazz performance. Normally students choose one of these areas based on an entrance audition for the School of Music.

Occasionally, a student will have substantial talent in both instrumental and vocal performance, or in two or more instrumental areas, and want to take private lessons in more than one area. The particularly gifted student may work toward earning two performance degrees. Applied study in excess of that required in the degree may be attained if space is available in the applied studio.

Applied Lesson Study on a Minor Instrument/Voice

Students majoring in instrumental or vocal performance are required to study a minor instrument or voice for six to eight semester hours, depending on the instrument. It is expected this study will take place over a period of four consecutive semesters. The intent of this requirement is to give you the best background possible in preparing to play or sing in a secondary area. For that reason, minor applied study is to be taken in a single applied area. You may, of course, elect to study in additional applied areas with permission of the appropriate faculty member.

Important Policy Change with Regard to Minor Applied Study!

Effective Fall 2010, fulfilling the minor applied study requirement may require flexibility in course selection. In those cases where applied instruction is not available beyond MUS 172/173, in which course enrollment or proficiency credit is required (for keyboard majors the requirement is MUS 454), or other areas of applied study are not available, the following policy pertains (as passed by the faculty on May 3, 2010):

Voice majors and Music Education majors in the general and choral specializations whose major performance area is voice will have priority for registering in MUS 174 and MUS 175 in the fall and spring semesters, respectively.

If either MUS 174 and MUS 175 is not offered in a given semester, or if there is insufficient space in all sections of those classes, and, if and only if, this condition will require an extension of time to degree beyond that currently anticipated, then voice majors may substitute one semester of any foreign language to fulfill the minor applied study requirement, and music education general/choral specialists may substitute two to four hours of any music course, including ensemble, to fulfill the minor applied study requirement.

Instrumental Music majors may substitute two to four hours of another instrument or of any other music course, including ensemble, in place of MUS 174 and/or 175, or other applied music studies if such courses are not offered, or if there is insufficient space in all sections of those classes. Such substitution will be permitted if, and only if, this condition will require an extension of time to complete the degree beyond.

Such substitutions must be approved by the Office of Academic Affairs on a case-by-case basis and effected through a petition to the College of Fine and Applied Arts as a course substitution, not as a waiver of a curricular requirement. This policy will be reviewed each spring to determine implementation for the following academic year. The policy is applicable to any student enrolled as an undergraduate music major, new or continuing, in fall 2011 and thereafter until further notice.

IV. BACHELOR OF MUSIC

The following eight-semester grids are samples for constructing five of the majors within the Bachelor of Music, excluding Open Studies. In some instances, the sequencing of courses or levels of study are very specific; this is especially true in applied music (private lessons and group piano), diction, and the music core courses in theory and history. In other areas, there is some flexibility as to when a course may be taken (for example, MUS 242-Elements of Conducting); in still other instances, there is a type of uniformity throughout the curricula that provides for choices within the regulations (such as ensemble participation). Credit from AP exams, proficiency exams, and/or transfer credit may require adjustments to these outlines.

A. VOICE MAJOR

Students in this major study applied voice, voice pedagogy, voice literature, and three separate languages as part of the curriculum in vocal performance. Junior and senior recitals are required.

Please note: this sample curriculum plan makes the following assumptions: one year of each foreign language: Italian, French, and German; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category. Third- and fourth-year instrumental performance majors must present satisfactory public junior and senior recitals as part of the requirements for the degree. All students must demonstrate keyboard competency by exam when they matriculate, or take MUS 172 and MUS 173, which partially fulfill the applied minor subject.

BACHELOR OF MUSIC - VOICE								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 4xx–Adv Music Theory	3	MUSC 405–Applied Voice	3
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUS 4xx–Adv Musicology	3	MUSC 4xx– Choral Ensemble	1
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	MUSC 405–Applied Voice	3	MUS 430–Applied Music Pedagogy	2
	MUS 107–Musicianship I	2	MUSC 105–Applied Voice	3	MUSC 4xx– Choral Ensemble	1	Gen Ed Courses or Electives	12
	MUSC 105–Applied Voice	3	MUSC 4xx– Choral Ensemble	1	MUS 474–Vocal Repertoire I	1		
	MUSC 4xx– Choral Ensemble	1	MUS 122–German Diction	1	MUS 174–Group Piano III ¹	2		
	MUS 121–Italian Diction	1	GER 101–Beginning German I	4	MUS 123–French Diction	1		
	ITAL 101–Elementary Italian I	4	MUS 172–Group Piano I	2	FR 101–Elementary French I	4		
	RHET 105–Principles of Writing	4						
Total	18	Total	18	Total	18	Total	18	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 4xx–Adv Music Theory ²	3	MUSC 405–Applied Voice	3
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	1	MUS 4xx–Adv Musicology ³	3	MUSC 4xx– Choral Ensemble	1
	MUS 110–Introduction to Art Music	3	MUS 314–The History of Music II	3	MUSC 405–Applied Voice	3	MUS 430–Applied Music Pedagogy	2
	MUSC 105–Applied Voice	3	MUSC 105–Applied Voice	3	MUSC 4xx– Choral Ensemble	1	Gen Ed Courses or Electives	12
	MUSC 4xx– Choral Ensemble	1	MUSC 4xx– Choral Ensemble	1	MUS 475–Vocal Repertoire II	1		
	MUS 120–English Diction	1	MUS 242–Elements of Conducting	2	MUS 175–Group Piano IV ¹	2	MUSC 400–Senior Recital	0
	ITAL 102–Elementary Italian II	4	GER 102–Beginning German II	4	FR 102–Elementary French II	4		
	Gen Ed Courses or Electives	2	MUS 173–Group Piano II	2	MUSC 300–Junior Recital	0		
	Total	18	Total	18	Total	17	Total	18

B. INSTRUMENTAL MUSIC MAJOR (WOODWIND, BRASS, PERCUSSION)

Students in this major may have an applied area of study in Woodwinds, Brass (flute, oboe, bassoon, clarinet, saxophone, trumpet, horn, trombone, euphonium, tuba), or Percussion. A student enrolled in this program normally completes applied study in two areas, a major area (24-32 hours) and a minor area (8 hours). Major applied study shall be in a single instrument as will the minor applied study. Third- and fourth-year instrumental performance majors must present satisfactory public junior and senior recitals as part of the requirements for the degree. All students must demonstrate keyboard competency by exam when they matriculate, or take MUS 172 and MUS 173, which partially fulfills the applied minor subject.

Please note: This sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education courses will count in only one category.

BACHELOR OF MUSIC – INSTRUMENTAL MUSIC (Woodwinds, Brass, Percussion)								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 4xx–Adv Music Theory	3	MUSC 4xx–Applied Lessons	3-4
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUS 4xx–Adv Musicology	3	MUSC 4xx–Major Ensemble	1
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	MUSC 4xx–Applied Lessons	3-4	MUSC 454– Brass Ensemble	1
	MUS 107–Musicianship I	2	MUSC 1xx–Applied Lessons	3-4	MUSC 4xx–Major Ensemble	1	Gen Ed Courses or Electives	12
	MUSC 1xx–Applied Lessons	3-4	MUSC 4xx–Major Ensemble	1	MUSC 1xx–Minor Instrument	2		
	MUSC 4xx–Major Ensemble	1	MUSC 1xx–Minor Instrument	2	MUSC 454– Brass Ensemble	1		
	MUS 172 ¹ –Group Piano I	2	MUSC 454– Brass Ensemble	1	MUS 242–Conducting	2		
	RHET 105–Principles of Writing	4	Gen Ed Courses or Electives	4	Gen Ed Courses or Electives	3		
	MUSC 454–Brass Ensemble ¹	1						
Total	16-17	Total	16-17	Total	18-19	Total	17-18	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 4xx–Adv Music Theory	3	MUSC 4xx–Applied Lessons	3-4
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	1	MUS 4xx–Adv Musicology	3	MUSC 4xx–Major Ensemble	1
	MUS 110–Introduction to Art Music	2	MUS 314–The History of Music II	3	MUSC 4xx–Applied Lessons	3-4	MUSC 454– Brass Ensemble	1
	MUSC 1xx–Applied Lessons	3-4	MUSC 1xx–Applied Lessons	3-4	MUSC 4xx–Major Ensemble	1	Gen Ed Courses or Electives	12
	MUSC 4xx–Major Ensemble	1	MUSC 4xx–Major Ensemble	1	MUSC 1xx–Minor Instrument	2	MUSC 400–Senior Recital	
	MUS 173 ¹ –Group Piano II	2	MUSC 1xx–Minor Instrument	2	MUSC 454– Brass Ensemble	1		
	MUSC 454– Brass Ensemble	1	MUSC 454– Brass Ensemble	1	Gen Ed Courses or Electives	3		
	Gen Ed Courses or Electives	3	Gen Ed Courses or Electives	3	MUSC 300–Junior Recital			
	Total	16-17	Total	16-17	Total	16-17	Total	17-18

- ¹ Trumpet, trombone, euphonium and tuba performance majors register for MUSC 454 (Brass Ensemble) for eight semesters.
Percussion majors register for Percussion Ensemble and/or Steel Band when the schedule allows.
Woodwind majors have no chamber ensemble requirement.

INSTRUMENTAL PERFORMANCE MAJOR (STRINGS & KEYBOARD)

Students in this major may have an applied area of study in Keyboard (piano, organ, harpsichord) or Strings (violin, viola, violoncello, double bass, harp, electric strings). A student enrolled in this program normally completes applied study in two areas, a major area (24-32 hours) and a minor area (6-8 hours). Major applied study shall be in a single instrument as will the minor applied study. Third- and fourth-year instrumental music majors must present satisfactory public junior and senior recitals as part of the requirements for the degree. String students must demonstrate keyboard competency by exam when they matriculate, or take MUS 172 and MUS 173, which partially fulfills the applied minor subject.

Please note: This sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education courses will count in only one category.

BACHELOR OF MUSIC – INSTRUMENTAL MUSIC (Strings and Keyboard)								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 4xx–Adv Music Theory	3	MUSC 4xx–Applied Lessons	3-4
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUS 4xx–Adv Musicology	3	MUSC 4xx–Major Ensemble	1
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	MUSC 4xx–Applied Lessons	3-4	MUSC 450–Chamber Ensemble	1
	MUS 107–Musicianship I	2	MUSC 1xx–Applied Lessons ¹	3-4	MUSC 4xx–Major Ensemble	1	Gen Ed Courses or Electives	12
	MUSC 1xx–Applied Lessons ¹	4	MUSC 4xx–Major Ensemble ²	1	MUSC 1xx–Minor Instrument	2	MUS 431–Piano Ped I ⁴	2
	MUSC 4xx–Major Ensemble ²	1	MUSC 1xx–Minor Instrument ⁴	2	MUSC 450–Chamber Ensemble	1		
	MUS 172 ¹ –Group Piano I	2	MUSC 450–Chamber Ensemble ¹	1	MUS 242–Conducting	2		
	RHET 105–Principles of Writing	4	Gen Ed Courses or Electives	4	Gen Ed Courses or Electives	3		
	1			MUS 317–Intro to Piano Lit ⁴	3			
Total	16-17	Total	16-17	Total	18-19	Total	17-18	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 4xx–Adv Music Theory	3	MUSC 4xx–Applied Lessons	3-4
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	1	MUS 4xx–Adv Musicology	3	MUSC 4xx–Major Ensemble	1
	MUS 110–Introduction to Art Music	2	MUS 314–The History of Music II	3	MUSC 4xx–Applied Lessons	3-4	MUSC 450–Chamber Ensemble	1
	MUSC 1xx–Applied Lessons ¹	4	MUSC 1xx–Applied Lessons ¹	3-4	MUSC 4xx–Major Ensemble	1	Gen Ed Courses or Electives	12
	MUSC 4xx–Major Ensemble ²	1	MUSC 4xx–Major Ensemble ²	1	MUSC 1xx–Minor Instrument	2	MUS 432–Piano Ped II ⁴	
	MUS 173–Group Piano II	2	MUSC 1xx–Minor Instrument ⁴	2	MUSC 450–Chamber Ensemble	1	MUSC 400–Senior Recital	
	Gen Ed Courses or Electives	4	MUSC 450–Chamber Ensemble ¹	1	Gen Ed Courses or Electives	3		
			Gen Ed Courses or Electives	3	MUSC 300–Junior Recital			
Total	16-17	Total	16-17	Total	16-17	Total	17-18	

¹ String majors register for four semester hours of applied music in the first year; thereafter, string majors register for three semester hours of applied music and one semester hour of MUSC 450 (Chamber Music) in the second, third, and fourth years.

² All Strings majors must register for either University Symphony or Philharmonia, whichever ensemble is assigned after the fall semester ensemble auditions.

³ Keyboard majors take six credits of either piano, harpsichord, or organ for their minor instrument.

⁴ Keyboard majors only.

C. JAZZ PERFORMANCE MAJOR

Students majoring in jazz performance may do so on piano, guitar, double bass, saxophone/clarinet, trumpet, trombone, or percussion as the major instrument. Third- and fourth-year students must present satisfactory public junior and senior recitals as part of the requirements for the Bachelor of Music degree in Jazz Performance. Students must demonstrate keyboard competency by exam when they matriculate, or take MUS 172 and MUS 173, which partially fulfills the applied minor subject.

Please note: This sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC – JAZZ PERFORMANCE								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 4xx–Adv Music Theory ³	3	MUS 4xx–Adv Music Theory ³	3
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUSC 4xx–Applied Lessons ¹	3	MUSC 4xx–Applied Lessons ¹	2
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	MUSC 4xx–Major Ensemble	1	MUSC 4xx–Jazz Ensemble	1
	MUS 107–Musicianship I	2	MUSC 1xx–Applied Lessons ¹	2	MUS 362 – Jazz Arranging I	3	MUS 368 – Jazz Improv Styles I	3
	MUSC 1xx–Applied Lessons ¹	2	MUSC 4xx– Jazz Ensemble	1	MUS 364 – Jazz Composition I	3	Gen Ed Courses or Electives	
	MUSC 4xx– Jazz Ensemble	1	MUS 163–Jazz Keyboard I ²	2	MUS 242–Conducting	2		
	MUS 172–Group Piano I ²	2	MUS 360–Jazz Improv Theory I	2	Gen Ed Courses or Electives	2		
	RHET 105–Principles of Writing	4	Gen Ed Courses or Electives	4				
Total	16-17	Total	16-17	Total	18-19	Total	17-18	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 4xx–Adv Musicology ⁴	3	MUSC 4xx–Applied Lessons ¹	2
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	2	MUSC 4xx–Applied Lessons ¹	2	MUSC 4xx– Jazz Ensemble	1
	MUS 110–Introduction to Art Music	3	MUS 314–The History of Music II	3	MUSC 4xx– Jazz Ensemble	1	MUS 4xx–Adv Musicology ⁴	1
	MUSC 1xx–Applied Lessons ¹	2	MUSC 1xx–Applied Lessons ¹	2	MUS 363–Jazz Arranging II	3	MUS 369–Jazz Improv Styles II	12
	MUSC 4xx– Jazz Ensemble	1	MUSC 4xx– Jazz Ensemble	1	MUS 365–Jazz Composition II	2	Gen Ed Courses or Electives	
	MUS 173–Group Piano II ²	2	MUS 164–Jazz Keyboard II ²	2	Gen Ed Courses or Electives	1	MUSC 400–Senior Recital	
	MUSC 498–Jazz Combo	1	MUS 361–Jazz Improv Theory II	1	MUSC 300–Junior Recital	3		
		3	Gen Ed Courses or Electives	3				
Total	16-17	Total	16-17	Total	16-17	Total	17-18	

¹ Of the eight semesters of applied music, two semesters must be in classical applied study.

² Proficiency credit for MUS 172/173 is given to students whose principal instrument is jazz piano; a substitute course may be chosen as a substitute for MUS 163/164 (Jazz Keyboard I-II) in consultation with the student's advisor.

³ All jazz ensembles include jazz improvisational performance forum, which meets one hour per week on Fridays.

⁴ Six semester hours each in advanced music history and advanced music theory. In Advanced Music History, jazz majors should elect MUS 464-465, Jazz History I and II, or MUS 421, The Music of America, when the topic is jazz. Students may select any 400-level Advanced Music Theory courses.

D. MUSIC COMPOSITION MAJOR

In this major, emphasis is placed on music composition with a senior recital of the student's compositions in the fourth year of study. The curriculum also prepares students for graduate study in music composition and/or music theory.

Please note: This sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC – MUSIC COMPOSITION								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 400–Counterpoint and Fugue	3	MUSC 4xx–Applied Lessons	3-4
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUS 4xx–Adv Musicology ⁴	3	MUSC 4xx–Major Ensemble	1
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	MUSC 4xx–Applied Lessons	2	MUS 4xx–Adv Theory Elective	3
	MUS 107–Musicianship I	2	MUSC 1xx–Applied Lessons	2	MUSC 4xx–Major Ensemble	1	MUS 406–Composition	3
	MUSC 1xx–Applied Lessons	2	MUSC 4xx–Major Ensemble	1	MUS 406–Composition	3	MUS 4xx–Adv Theory	3
	MUSC 4xx–Major Ensemble	1	MUS 206–Intermediate Composition	2	MUS 4xx–Theory Elective	1	Gen Ed Courses or Electives	
	MUS 172 ¹ –Group Piano I	2	Foreign Language ¹	4	MUS 242–Elements of Conducting	2		
	MUS 106–Beginning Composition	2	Gen Ed Courses or Electives	4	Gen Ed Courses or Electives	3		
RHET 105–Principles of Writing								
Total	16-17	Total	16-17	Total	18-19	Total	17-18	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 408–Analysis of Music	3	MUSC 4xx–Applied Lessons	2
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	1	MUS 406–Composition	3	MUSC 4xx–Major Ensemble	1
	MUS 110–Introduction to Art Music	2	MUS 314–The History of Music II	3	MUSC 4xx–Applied Lessons	2	MUS 406–Composition	3
	MUSC 1xx–Applied Lessons	2	MUSC 1xx–Applied Lessons	2	MUSC 4xx–Major Ensemble	1	MUS 4xx–Adv Music Theory	3
	MUSC 4xx–Major Ensemble	1	MUSC 4xx–Major Ensemble	1	MUS 426–Orchestration	3	MUS 4xx–Adv Musicology	3
	MUS 173 ¹ –Group Piano II	2	MUS 206–Intermediate Composition	2	MUS 4xx–Adv Musicology	3	MUSC 400–Senior Recital	0
	MUS 106–Beginning Composition	2	Gen Ed Courses or Electives		Gen Ed Courses or Electives	3		
	Gen Ed Courses or Electives	3						
Total	16-17	Total	16-17	Total	16-17	Total	17-18	

E. MUSICOLOGY MAJOR

This major offers a broad cultural education that unites academic and musical training, and it provides preparation for graduate study required for research and teaching in musicology or ethnomusicology. The fourth-year student, working with an advisor, must complete a satisfactory thesis as part of the requirements for the Bachelor of Music degree.

Please note: This sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school, but the student will complete a fourth-level college foreign language course or its equivalent for graduation. French, German, or Italian are strongly encouraged; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC – MUSICOLOGY								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 4xx–Adv Music Theory	3	MUS 4xx–Adv Music Theory	3
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUS 4xx–Adv Musicology	3	MUS 4xx–Adv Musicology	3
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	MUSC 4xx–Applied Lessons	2	MUSC 4xx–Applied Lessons	2
	MUS 107–Musicianship I	2	MUSC 1xx–Applied Lessons	2	MUSC 4xx–Major Ensemble	1	MUSC 4xx–Major Ensemble	1
	MUSC 1xx–Applied Lessons	2	MUSC 4xx–Major Ensemble	1	MUSC 1xx–Minor Instrument	2	MUS 419–Sr Sem. in Musicology	3
	MUSC 4xx–Major Ensemble	1	Foreign Language ¹	2	MUSC 450–Chamber Ensemble	1	Supporting Coursework ²	3
	MUS 172–Group Piano I	2		1	MUS 242–Conducting	2	Gen Ed Courses or Electives	
	RHET 105–Principles of Writing	4	Gen Eds	4	Gen Eds	3		
Total	16-17	Total	16-17	Total	18-19	Total	17-18	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 4xx–Adv Music Theory	3	MUS 4xx–Adv Music Theory	2
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	1	MUS 4xx–Adv Musicology	3	MUS 4xx–Adv Musicology	1
	MUS 110–Intro to Art Music	2	MUS 314–The History of Music II	3	MUSC 4xx–Applied Lessons	2	MUSC 4xx–Applied Lessons	3
	MUSC 1xx–Applied Lessons	2	MUSC 1xx–Applied Lessons	2	MUSC 4xx–Major Ensemble	1	MUSC 4xx–Major Ensemble	3
	MUSC 4xx–Major Ensemble	1	MUSC 4xx–Major Ensemble	1	MUSC 1xx–Minor Instrument	2	MUS 299–Thesis	1
	MUS 173–Group Piano II	2	Foreign Language	2		1	Supporting Coursework ²	3-4
	Gen Ed Courses or Electives	6	Gen Ed Courses or Electives	4	Gen Ed Courses or Electives	2	Gen Ed Courses or Electives	2
	Total	16-17	Total	16-17	Total	16-17	Total	15-16

1 The student must complete a fourth-level college foreign language, or its equivalent for graduation. The study of French, German, or Italian is strongly encouraged.

2 Four courses in relevant disciplines outside of music chosen in consultation with a Musicology advisor. These courses may not be used to satisfy general education sequence requirements.

F. OPEN STUDIES MAJOR

The Open Studies major allows students to focus on diverse fields such as music of other cultures, piano pedagogy, or other areas not included in the majors above. These areas can be in or outside the School of Music. Open Studies requires completion of the common requirements for all BMUS degrees and a minimum of 130 semester hours of credit for graduation. This music degree requires applied lessons (minimum of 12 credits) and participation in one major ensemble each semester of residence.

Admission to Open Studies is initiated by petition to a committee of three faculty members, the open studies adviser, and the associate dean of the College of Fine and Applied Arts. Due to the individuality of this program students use the BMUS Open Studies Course of Study Plan to build their own curriculum outside of the required coursework.

BACHELOR OF MUSIC – OPEN STUDIES								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 4xx–Adv Musicology	3	MUS 4xx–Adv Musicology	3
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUSC 1xx–Applied Lessons	2	Gen Ed Courses or Electives	12
	MUS 101–Music Theory I	2	MUSC 1xx–Applied Lessons	2	Gen Ed Courses or Electives	10	Ensemble	1
	MUS 107–Musicianship I	2	MUS 313–The History of Music I	3	Ensemble	1		
	MUS 172–Group Piano I	2	Gen Ed Courses or Electives	6				
	MUSC 1xx–Applied Lessons	2	Ensemble	1				
	RHET 105–Principles of Writing	4						
	Gen Ed Courses or Electives ¹	3						
Ensemble	1							
Total	17	Total	16	Total	16	Total	16	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 4xx–Advanced Music Theory	3	MUS 4xx–Advanced Music Theory	3
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	1	MUSC 1xx–Applied Lessons	2	Gen Ed Courses or Electives	12
	MUS 173–Group Piano II	2	MUSC 1xx–Applied Lessons	2	Gen Ed Courses or Electives	9	Ensemble	1
	MUSC 1xx–Applied Lessons	2	MUS 314–The History of Music II	3	Ensemble	1	Senior Project	
	MUS 110–Intro to Art Music	2	Gen Ed Courses or Electives	8				
	Gen Ed Courses or Electives	6	Ensemble	1				
	Ensemble	1						
	Total	17	Total	17	Total	15	Total	16

¹Students must have 18 hours of Music Electives, any level, and 9-34 hours of Professional Electives.

V. BACHELOR OF MUSICAL ARTS IN LYRIC THEATRE

The Bachelor of Musical Arts with a major in Lyric Theatre is an interdisciplinary degree designed for the singer-actor, which incorporates training in dance and theatre in addition to core studies in voice and music. This degree requires students to choose one of two Concentrations: Performance (performer) or Creative (director, choreographer, dramaturg, set designer, composer).

Please visit the Academic Catalog for specific information pertaining to the two concentrations for this degree, Creative and Performance: <http://catalog.illinois.edu/undergraduate/faa/lyric-theatre-bma/> The below sample plan does not contain specific concentration courses as outlined in the Academic Catalog.

Please note: This sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSICAL ARTS IN LYRIC THEATRE								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUSC 406–LTI Voice	2	MUSC 406–LTI Voice	2
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUSC 4xx– Choral Ensemble	1	MUSC 4xx– Choral Ensemble	1
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	MUSC 468–Lyric Theatre Studio	2	Concentration	3
	MUS 107–Musicianship I	2	MUSC 105–Applied Voice	2	MUS 422–Musical Theatre Rep	1	MUS 472–Senior Project Showcase	2
	MUSC 105–Applied Voice	2	MUSC 4xx– Choral Ensemble	1	DANC course	2	Gen Ed Courses or Electives	9
	MUSC 4xx– Choral Ensemble	1	DANC course	2	THEA 170–Fund of Acting I	3		
	MUS 121–Italian Diction	1	MUS 172–Group Piano I	2	Somatics course	1		
	ITAL 101–Elementary Italian I	4	MUSC 468–Lyric Theatre Studio	2	Concentration	3		
	RHET 105–Principles of Writing	4						
Total	17	Total	16	Total	15	Total	17	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUSC 406–LTI Voice	2	MUSC 406–LTI Voice	2
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	2	MUSC 4xx– Choral Ensemble	3	MUSC 4xx– Choral Ensemble	1
	MUS 110–Introduction to Art Music	3	MUS 314–The History of Music II	3	MUSC 468–Lyric Theatre Studio	2	Concentration	3
	MUSC 105–Applied Voice	2	MUSC 105–Applied Voice	2	DANC course	2	MUS 472–Senior Project Showcase	2
	MUSC 4xx– Choral Ensemble	1	MUSC 4xx– Choral Ensemble	1	THEA 170–Fund of Acting II	3	Gen Ed Courses or Electives	9
	MUS 125–English Diction and Dialects	1	DANC course	2	Concentration	3		
	THEA 100–Practicum I	2	MUS 173–Group Piano II ¹	2				
	Gen Ed Courses or Electives	3	MUSC 468–Lyric Theatre Studio	2				
	Total	16	Total	16	Total	15	Total	17

VI. BACHELOR OF MUSIC EDUCATION

For the degree of Bachelor of Music Education, a minimum of 130 hours of credit is required for graduation. Students choose one of four concentrations (Instrumental, Choral, General, Technology) as part of the program's requirements. The degree prepares its graduates for teaching music in grades kindergarten through twelve. All students are required to enroll in at least one approved performance ensemble each semester in residence except the semester when they student teach, and all must demonstrate keyboard competency.

Please review the Music Education Academic Catalog: (<http://catalog.illinois.edu/undergraduate/faa/academic-units/music/music-ed/>) for specific details concerning the choral, general, technology, or instrumental specializations/concentrations. The below sample plan does not include the specific information about these concentrations.

Please note: This sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF MUSIC EDUCATION								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUSC 4xx–Applied Lessons	2	MUSC 4xx–Applied Lessons	2
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUSC 4xx–Major Ensemble	1	MUSC 4xx–Major Ensemble	3
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	MUS 350–Music Teach Ens Sett	5	MUS 090–Sem in Music Ed	2
	MUS 107–Musicianship I	2	MUSC 1xx–Applied Lessons	2	MUS 439–Differentiating Music	3	Music Ed Concentration	3
	MUSC 1xx–Applied Lessons	2	MUSC 4xx–Major Ensemble	1	CI 473–Disciplinary Literacy	2	Gen Ed Courses or Electives	8
	MUSC 4xx–Major Ensemble	1	MUS 243–Intro to Music Ed Tech	2	Music Ed Concentration	3		
	MUS 172–Group Piano I ¹	2	MUS 343–Music in Adolescence	3				
	RHET 105–Principles of Writing	4	Music Ed Concentration	1				
	MUS 133–World Music	3	Gen Ed Courses or Electives	2				
	Music Ed Concentration	1						
Total	18	Total	18	Total	16	Total	18	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUSC 4xx–Applied Lessons	2	EDPR 438–Ed Pract in Spec Fields	8
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	2	MUSC 4xx–Major Ensemble	1	EDPR 442–Ed Pract in Second Ed	8
	MUS 110–Introduction to Art Music	2	MUS 314–The History of Music II	3	MUS 434–Assess/Eval Music Ed	3		
	MUSC 1xx–Applied Lessons	2	MUSC 1xx–Applied Lessons	2	EPSY 201–Educational Psych	3		
	MUSC 4xx–Major Ensemble	1	MUSC 4xx–Major Ensemble	1	EPS 202–Foundations of Ed	4		
	MUS 173–Group Piano II ¹	2	MUS 242–Elements of Conducting	2	Supplemental Instruments	1		
	MUS 240–Orientation Mus Teaching	1	MUS 342–Music in Childhood	3	Music Ed Concentration	3		
	Gen Ed Courses or Electives	2	Music Ed Concentration	2				
	Music Ed Concentration	1						
Total	18	Total	17	Total	17	Total	16	

VII. BACHELOR OF COMPUTER SCIENCE AND MUSIC (CS + MUSIC)

The Bachelor of Science in Computer Science & Music (CS + Music) is designed for students who plan to pursue a career in music technology, as well as students who want to push the state-of-the-art in music composition and explore new avenues of expression. This degree will prepare students for advanced study at the graduate level for many existing programs in music and audio technology, as well as equip them with the proper skills to successfully join and lead a vibrant workforce centered around the creation and distribution of entertainment media through constantly evolving technological platforms.

The CS + Music curriculum provides a broad knowledge of the theory, design, and application of computer systems integrated with the theory, history, and application of music. The curriculum is formed around courses in music, mathematics, science, and computation. Advanced coursework includes either a senior thesis or a senior project. A minimum of 120 hours is required for graduation. Please note: This sample curriculum plan makes the following assumptions: the foreign language graduation requirement has been satisfied by completing three years of study of a single foreign language in high school; no AP, ACT, proficiency, or transfer credit; and, General Education Courses will count in only one category.

BACHELOR OF COMPUTER SCIENCE AND MUSIC (CS + MUSIC)								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 313–The History of Music I	3	MUS 299–Thesis/Adv UG Honors	1
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	MUS 407–Electroacoustic Tech I	3	MUS 4xx–Adv Musicology	3
	MUS 101–Music Theory I	2	MUS 172–Group Piano I	2	CS 241–System Programming	4	CS 374–Intro to Algorithms	4
	MUS 107–Musicianship I	2	CS 225–Data Structures	4	Gen Ed Courses or Electives	6	ECE 402–Elect Music Synthesis	3
	MUS 105–Computation and Music I	2	MATH 225–Intro Matrix Theory	2			Gen Ed Courses or Electives	4
	CS 125–Intro to Comp Science	4	RHET 105–Principles of Writing	4				
	MATH 220–Calculus I	5						
	Total	16	Total	16	Total	16	Total	15
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 314–The History of Music II	3	MUS 299–Thesis/Adv UG Honors	1
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	1	MUS 400–Electroacoustic Tech II	2	MUS 404 or MUS 408 (Theory)	3
	CS 126–Software Design Studio	3	MUS 173–Group Piano II	2	CS 361–Probability & Stats for CS ¹	3	MUS 4xx–Advanced Music Theory	3
	CS 173–Discrete Structures	4	MUS 110–Intro to Art Music	3	CS 498–Audio Signal Programming	3	CS 421–Program Languages & Com	3
	MATH 231	4	MUS 205–Computation and Music II	2	Gen Ed Courses or Electives	4	Gen Ed Courses or Electives	4
	Gen Ed Courses or Electives	3	CS 233–Computer Architecture	4				
	Total	18	Total	14	Total	15	Total	14

¹ Students who are more interested in systems building can substitute CS 427 (Software Engineering I) for CS 361.

VIII. BACHELOR OF ARTS WITH A MAJOR IN MUSIC

The Bachelor of Arts requires a minimum of 120 hours of credit for graduation. Students in the BA may select an option from Music Composition, Musicology, Music Technology, or Music “+” (your choice). Most any option may be pursued with approval of the BA advisor. Due to the individuality of this program students use the “BA in Music Course of Study Plan” to build their curriculum beyond the core music courses.

BACHELOR OF ARTS IN MUSIC								
	Year 1	cr	Year 2	cr	Year 3	cr	Year 4	cr
FALL	FAA 101–Arts at Illinois	1	MUS 201–Music Theory III	2	MUS 4xx–Adv Musicology	3	Adv Music Courses	3
	MUS 100–First-year Seminar	0	MUS 207–Musicianship III	2	Adv Music Courses ¹	2-3	Supporting Coursework	3
	MUS 101–Music Theory I	2	MUS 313–The History of Music I	3	Supporting Coursework ²	3	Gen Ed Courses or Electives	9
	MUS 107–Musicianship I	2	Gen Ed Courses	8	Gen Ed Courses	7		
	MUS 172–Group Piano I	2						
	RHET 105–Principles of Writing	4						
	Gen Ed Courses	3						
Total	15	Total	15	Total	15-16	Total	15	
SPRING	MUS 102–Music Theory II	2	MUS 202–Music Theory IV	2	MUS 4xx–Adv Music Theory	3	Adv Music Courses	3
	MUS 108–Musicianship II	2	MUS 208–Musicianship IV	1	Adv Music Courses ¹	3	Supporting Coursework	3
	MUS 173–Group Piano II	2	MUS 314–The History of Music II	3	Supporting Coursework ²	2-3	Gen Ed Courses	8
	MUS 110–Intro to Art Music	2	Gen Ed Courses	9	Gen Ed Courses	6	Senior Project	1
	Gen Ed Courses	7						
	Total	15	Total	15	Total	14-15	Total	15

¹ Advanced music courses are at the 300- or 400-level. The Senior Project is generally included in this area.

² Supporting Coursework is outside the School of Music and is chosen in consultation with an advisor.

IX. ENSEMBLE PARTICIPATION

In 1986, the School of Music faculty passed an ensemble participation policy applying to all undergraduate (BM and BME) and master's degree students majoring in music. Since that time there have been modifications and interpretations of the requirement. The following is the current ensemble requirement as it pertains specifically to undergraduate music majors.

Important: All BMUS, BMA, and BME Undergraduate Majors must be in an Approved Ensemble each semester of residence.

The term "approved ensemble" refers to a list of what are often called "major" or "conducted" ensembles, which includes:

MUSC 449	Ethnomusicology Performance Ensembles ¹
MUSC 451	Piano Ensemble ²
MUSC 460	Chamber Singers
MUSC 462	University Chorus
MUSC 463	Black Chorus
MUSC 464	Women's Glee Club
MUSC 465	Men's Glee Club
MUSC 469	Lyric Theatre Main Stage (primary role)
MUSC 473	Illinois Modern Ensemble ³
MUSC 475	Symphony Orchestra
MUSC 476	Philharmonia Orchestra
MUSC 478	Illini String Orchestra (by placement only)
MUSC 480	Wind Symphony
MUSC 481	Wind Orchestra
MUSC 482	Hindsley Symphonic Band

Approved ensembles for Jazz Performance majors

MUSC 490	Concert Jazz Band
MUSC 491	Repertory Jazz Orchestra
MUSC 492	Jazz Ensemble
MUSC 493	Latin Jazz Ensemble
MUSC 494	Jazz Saxophone Ensemble
MUSC 495	Jazz Trombone Ensemble
MUSC 496	Jazz Guitar Ensemble
MUSC 497	Jazz Vocal Ensemble
MUSC 498	Jazz Combos

¹ For students majoring in Music History or Musicology; others by permission of the Director, with the approval of the student's advisor or Area chair. Ethnomusicology ensembles generally change from semester to semester, so please check the Course Catalog for the correct section and ensemble title when registering.

² Piano, organ, or harpsichord majors must participate in a conducted ensemble for at least four semesters. The remaining semesters may be with MUSC 450, MUSC 451, or one of the conducted ensembles.

³ Enrollment in the Illinois Modern Ensemble (IME) as a student's sole major ensemble in a given semester is subject to applied studio faculty approval in consultation with the IME director(s).

All full-time Bachelor of Music majors must register for academic credit and participate in a major ensemble, performing on their major instrument or voice type, for every semester of their residence at the University of Illinois. Students may enroll for a maximum of two additional ensembles of any type in any given semester. Students are advised that a maximum of 16 semester hours of ensemble will count toward the cumulative hours required for their undergraduate degree. Students may petition the School of Music Ensemble Committee for an exception to these rules. Students who have met this requirement for eight

semesters, but whose time to degree completion exceeds eight semesters will be granted an exception to this policy for semesters 9, 10, etc. Keyboard majors may take piano ensemble, chamber ensembles, or perform on piano with one of the orchestras, bands, or choirs.

BME students must be in at least one of the above ensembles every semester in residence (this does not include summer sessions, nor does it include the semester in which Music Education majors are student teaching off campus). Many ensembles hold auditions at the beginning of each semester, while others hold auditions only in the fall. BME instrumental students are expected to enroll in an ensemble in which you perform on your major instrument: concert band or orchestra or jazz band. A vocalist would enroll in a choral ensemble or possibly opera, if cast in a role. If you are the recipient of a talented student award (a merit-based performance scholarship awarded specifically by the School of Music), there are references in the letter of scholarship notification concerning specific ensembles in which you must enroll and successfully participate. In the case of scholarships funded partially or in whole by the Bands area, the recipient must enroll in Wind Symphony, Wind Orchestra, or another of the concertbands.

Some ensembles require students audition each semester or each year for placement; other ensembles require an audition only at the outset of a student's enrollment therein. For details on audition requirements and procedures, you should check first with the School of Music's ensemble website:

<http://music.illinois.edu/ensembles>, or with the conductor of the ensemble in question. Students are encouraged to consult with their major performance teacher about additional information concerning preparation for the audition.

Exceptions:

If your major performance area is piano, organ, or harpsichord, you must enroll for at least four semesters in one of the conducted ensembles listed above. The remaining semesters of the undergraduate degree may include your enrollment either in a conducted ensemble, piano ensemble, or chamber music to fulfill the ensemble requirement. Musicology majors may enroll in Ethnomusicology Ensembles (MUSC 449) in any semester to fulfill the ensemble requirement.

Limitations:

The College of Fine and Applied Arts limits to 16 semester hours the amount of credit in ensemble that may apply toward the 130 hours required in the Bachelor of Music or Bachelor of Music Education degree. If a student takes more than 16 semester hours of ensemble during your undergraduate studies, such excess credit will not count toward your degree, although grades received in such excess ensembles will be counted in the student's GPA. Because string and brass majors must enroll in MUSC 450, Chamber Music, in some semesters as a complement to their private lessons, such enrollment is not included in the 16-hour credit limitation.

By faculty action, students may not enroll in more than three ensembles in any semester, including at least one, but not more than two, "major" ensembles (see list above). The additional one or two ensembles may be chosen from among the following, which are considered "minor" ensembles.

- MUSC 448 Concerto Urbano Baroque Ensemble
- MUSC 450 Chamber Music
- MUSC 451 Piano Ensemble
- MUSC 452 Guitar Ensemble
- MUSC 453 Saxophone Ensemble
- MUSC 454 Brass Ensemble
- MUSC 455 Percussion Ensemble
- MUSC 456 Steel Band
- MUSC 457 Hip-Hop Collective
- MUSC 458 Electric Strings Ensemble
- MUSC 498 Jazz Combos

Please note: students enrolled in private instruction in certain studios or areas may be required by studio policy to enroll in specific “minor” ensembles. Such enrollment is subject to the limit of not more than three (3) ensembles per semester and also the FAA limitation of credit toward the degree.

Students may not participate in ensembles in which they are not officially enrolled and for which they will receive no academic credit.

Each ensemble has its own attendance and grading policies. While there may be similar or identical policies among various ensembles, you should not assume that all are the same. It is your responsibility to know the policies for each ensemble in which you are enrolled. The conductor or TA should distribute written guidelines for such policies at the beginning of each semester.

It is possible that an ensemble director may call for additional rehearsals outside the normal class period. Such rehearsals are subject to university regulations concerning extension of classes outside the normal class period, as found in the *Campus Code*. Also of importance is the schedule of concerts for ensembles, which almost always occur in the evenings and on weekends, outside the normal class meeting period.

If you know that you will need to be absent from a rehearsal, or if you have an unavoidable but legitimate conflict between a rehearsal and another academic event, you are required to inform the conductor or TA well in advance of your absence (see the section on page 31 dealing with “Absence from Classes, Rehearsals, and Lessons”). Absence from concerts or other scheduled public ensemble performances is not acceptable except in cases of certifiable emergencies or catastrophes. An unexcused absence from a concert will result in a severely lowered grade and may result in your failing the course entirely.

If you believe that you have legitimate reasons to be excused from the ensemble requirement in a particular semester, you must petition the Director of the School of Music for permission not to enroll in an approved ensemble for that semester. Such requests are given serious consideration and are not often granted. Please address your request in hard copy form and email it to the Associate Director of the School of Music, 1114 West Nevada Street, Urbana IL 61801 as early as possible.

X. RULES AND REGULATIONS

A. ABSENCES FROM CLASSES, REHEARSALS, OR LESSONS

The School of Music adheres to the University’s policy on class attendance and absence as set forth in the University of Illinois Student Code (<https://studentcode.illinois.edu/article1/part5/1-501/>). Competitions, auditions, rehearsals for ad hoc ensembles, and outside “gigs,” no matter how important they may seem, are not automatically acceptable reasons for an absence from classes, rehearsals, or lessons. In some instances, absences may not be excused. Therefore, you are strongly encouraged to speak with your instructors immediately upon learning of a potential conflict with a class, required rehearsal, lesson, etc., to determine a remedy for the situation. If no remedy is found, the curricular requirements and attendance policies of the course in question take precedence in every case.

Absence from a private lesson is a significant loss of valuable instructional time. If you know in advance that you have a legitimate and unavoidable conflict with a previously scheduled private lesson, be sure to let your instructor know as soon as possible so that the lesson can be rescheduled. If you are forced to miss a lesson because of a last-minute, certifiable emergency, e-mail or call your instructor; leave a voice mail message if necessary. If this procedure is not possible, call the School of Music (217.333.2620) and ask that a note explaining the situation be placed in the instructor’s mailbox or their studio door.

Failure to follow the above procedures may preclude the possibility of a “make up” lesson and will likely have a negative influence on your semester grade for the course.

B. CONCERT ATTENDANCE

One of the many advantages of attending the University of Illinois is the opportunity to hear music of all kinds. There are more than 400 concerts and recitals performed annually on the campus, most of which are given by School of Music students, faculty, and ensembles in Smith Memorial Hall, the Music Building, Krannert Center for the Performing Arts, and occasionally in nearby off-campus venues. There are also many guest lectures and master classes sponsored by the School of Music and open to the public without charge. In addition, there are concerts presented frequently by some of the world's greatest professional soloists and ensembles at the Krannert Center, Illini Union, UI State Farm Center, and Foellinger Auditorium, not to mention cultural events taking place in the Champaign-Urbana and East-Central Illinois areas. School of Music and Krannert Center music events are published in various calendars and booklets and may be found on the School of Music website (Events).

You should make every effort to attend as many concerts as you can during your undergraduate years. This is not only an important part of your education, it also is a way of supporting your colleagues in the School, much the same as you will want to be supported when you perform your own recitals in the future. Some studio instructors require their students to attend a certain number of recitals each semester, and the semester studio grade includes recital attendance. Such requirements are not curricular requirements and they should be defined in the syllabus or class handout. If you are unclear about this requirement, speak with the instructor during the first week of classes so that there is no misunderstanding concerning a matter that could adversely affect your grade.

All students attend School of Music events free of charge, plus receive an automatic discount on Krannert tickets for selected events. Joining the Krannert Center Student Association (KCSA) enables students to attend concerts without charge in exchange for serving as an usher. Information about this possibility may be obtained by calling KCSA at 217.333.3550, 217.333.3552, e-mailing kcsa@illinois.edu, or visiting Room 2-402. Krannert often offers free master classes in conjunction with the School of Music.

Reminder: concert attendance IS mandatory if you are a member of an ensemble that is performing in a concert. Unexcused absences from concert performances will result in a severely lowered grade and will likely result in your dismissal from the ensemble and failing the course completely.

C. SECURITY AND SAFETY

The School of Music makes every attempt to keep its students, faculty, and staff safe during the pursuit of their professional and educational activities in School facilities. Hours of operation for the Music Building and Smith Memorial Hall are 6:00 a.m. to 12:00 midnight, except during vacation periods. The Music Building and Smith Hall doors are locked at 10:00 pm. We ask that you are in the building before 10:00 pm and vacate the building at midnight. A member of the Core Music Crew is available after 6:30 pm during the academic year for monitoring the buildings and to assist with access. The Core Music Crew will be stationed in the reception area in the Music Building and will be walking throughout Smith and the Music Buildings. As a precaution, you should always carry your student ID, and must use your student ID if you are asked to identify yourself by the School of Music Faculty, Staff, Core Music Crew, or Campus Police.

You are expected to safeguard any room keys loaned to you and safeguard School of Music equipment. Do not loan or give your key(s) to anyone.

Card Access and Security Doors—your ID for the Smith Hall practice rooms will be activated within 72 hours of checking out a Smith Practice Room key. For your safety: 1) swipe yourself in only, 2) do not let others “tail” you through the door, and 3) DO NOT prop any security door or outside door open.

Practice Room safety: 1) Lock the door when you leave so that the room is “safe” for the next user, 2) do not cover the window, 3) check a dark practice room before entering, 4) do not leave your personal belongings in a practice room unattended (either locked or unlocked), and 5) report suspicious activity to the Police and or the closest staff/faculty/or Core Music Crew member.

Familiarize yourself with the Building Emergency Action Plan for our facilities:
<http://uofimusicandf.weebly.com/safety--compliance.html>

D. TRANSFERRING AND RE-ENTRY

If your career and degree goals change, you may find it advisable to transfer into or out of the School of Music. The first concern should be whether such action requires additional study and cost, which it almost always does, to make up deficiencies or satisfy differing requirements. Thus, the decision to transfer should be carefully weighed.

As a member of the National Association of Schools of Music, the Illinois School of Music adheres to the Association's Code of Ethics, which requires disclosure of a student's intention to transfer into or out of member institutions' music programs for students receiving music scholarships at Illinois, and a release from the Illinois School of Music. If you are in this category, you should complete a release form as early as possible. These forms are generally available from the Music Admissions Office of the institution to which the student is transferring.

Also, if you are transferring out of the School, you must make an appointment with either the Associate or Assistant Dean of the College of Fine and Applied Arts to ascertain all appropriate procedures for transferring. You are also asked to make an appointment with the Undergraduate Advisor to discuss your decision.

If you plan to transfer into the School of Music, you should follow application procedures set forth by the Office of Admissions and Public Engagement, (Second Floor MB, musicadmissions@illinois.edu, 217.244.7899). Transfer students new to the Illinois School of Music may be asked to take placement and/or proficiency exams to determine their current levels of accomplishment with regard to course prerequisites. Being admitted to the School and the University does not preclude the possibility of having to take Illinois prerequisite courses, including those courses that you may already have taken elsewhere.

Continuous registration on a semester-by-semester basis is expected. If you were formerly a music major at the University of Illinois and have not been enrolled in the School for a semester or more, reentry into the School of Music is not automatic; it depends upon your academic status when you last enrolled. For readmission consideration, you must make an appointment with the Assistant or Associate Dean of the College, and you must also contact the School of Music Admissions Office to begin the process.

Depending upon the amount of time you have been out of the School of Music, it may be necessary for you to petition for re-entry to the School and/or to the University. You may also be required to re-audition in your principal performance area and be accepted by the faculty in that area before readmission will be permitted.

E. JURY EXAMINATIONS IN APPLIED AREA OF STUDY

Jury examinations in applied studies are arranged by each applied area and most often occur toward the end of each semester or during exam week. You should speak with your applied music teacher if you have questions concerning the jury. In most areas, a special jury occurs at the end of the fourth semester of study at the 100-level lessons. The results of this special examination may determine whether you are permitted to study at the 400-level in subsequent semesters. The School of Music faculty is discussing on a continuing basis aspects of the fourth-semester jury, with the goal of standardizing certain parameters and points of information concerning the event.

F. PETITIONS

Student petitions regarding academic course work, such as permission to drop a course after the deadline, permission to make a substitution for a required course, or to take an I-grade (incomplete) in an undergraduate course, *etc.*, may be downloaded from the FAA website. You are encouraged to submit completed petitions at the earliest possible moment; this includes signatures required and following all instructions. In most cases, it is the FAA Associate or Assistant Dean, in consultation with appropriate faculty and administration in the School of Music, who makes the final decision in such matters.

G. GRIEVANCES

The School of Music adheres to guideline set forth in the *Student Code* (<http://studentcode.illinois.edu>), which document you should read for detailed instructions and deadlines. If the situation cannot be resolved

through a discussion with the instructor, the student and/or the instructor may request an appointment to meet with the Associate Director or another member of the School of Music administration. If the matter is not resolved after such consultation, the student is referred to the most recent edition of the *Student Code* for specific procedures.

H. COPYRIGHT LAWS

The School of Music and the Music and Performing Arts Library adhere to U.S. Copyright Laws. Faculty and staff have been instructed not to copy materials illegally, and students must adhere to the same regulations. Use of copied material in its entirety for any public performance is strictly prohibited.

I. USE OF INSTRUMENTS

The School provides, without charge, numerous practice rooms with keyboard instruments. We loan band and orchestral instruments for use by music majors and others studying music in courses offered by the School. Use of Methods instruments are included with the methods courses, and studio instruments are available by faculty permission. Instruments owned by the School must be kept in good repair by the person to whom it is checked out. If you are borrowing an instrument, you are responsible for any damage beyond wear and tear or theft of the instrument if you are found negligent in safeguarding the instrument. In the case of studio instruments, you may be asked to fill out an equipment loan form which transfers responsibility for the instrument solely to you. Instruments and equipment are not insured by the University, and you are strongly urged consider adding borrowed instruments to an insurance policy. If you notice that an instrument is damaged or in need of repair, please take the instrument to the Music Building Properties Room (1156 MB) or contact Nathan Mandel at music-equipment@illinois.edu for assessment. In the case of pianos, please report the situation to Craig Deets in the Piano Shop (Room 18 Smith Memorial Hall, email: cdeets@illinois.edu). Organs, harpsichords, and early period or ethnomusicology instruments should be reported to the applicable faculty member.

J. USE OF FACILITIES

School of Music facilities are maintained strictly for the use of music majors and non-music majors who are enrolled in courses offered by the School.

Eating and drinking in classrooms, rehearsal halls, auditoria, and practice rooms is prohibited. Smoking in any campus building or facility is prohibited by State law and University policy. No lude, destructive, disrespectful, or disruptive behavior is allowed in or near any School of Music facilities.

Limitations on space preclude rehearsal halls, practice rooms, and classrooms being used for local, non-School musical organizations, bands, religious groups, or as a location for social gatherings without the permission of the Director's Office. State of Illinois law and University Statutes prohibit the use of State facilities, including all music buildings, for the use of private income. Practice rooms and studios are not to be used for private teaching of vocal and/or instrumental music. If such activity is observed, it should be reported to Nathan Mandel, Music Operations, at nmandel2@illinois.edu. The issues of safety and liability make such use dangerous and illegal. The School's administration and Illinois campus security have the responsibility and legal right to ask persons violating these rules to vacate the space being used.

K. SCHEDULING SPACE FOR REHEARSALS

Practice Rooms are available to all students taking lessons on a first-come, first-served basis. Select classrooms and rehearsal spaces are available for individual or recurring (up to three instances) rehearsals for School of Music classes and activities only.

Please use ATLAS to request a room: https://apps.atlas.illinois.edu/Music_Scheduler. Please allow three (3) business days for your request to be evaluated and approved. Your request is not a reservation until you receive an approval notification. Times and locations may be altered by Music Scheduler to best accommodate your needs and the needs of others. If you do not have an approval, or your request was denied, your reservation is NOT confirmed, and the space will not be available for you to use.

Halls may be requested for special rehearsals and/or self-recording projects on a limited basis. To make a hall request: 1) Have your studio Faculty grant you permission via email, 2) see Nathan Mandel in person to discuss your project [Music Building 0330], or 3) your studio faculty member may make a request on your behalf. **All** piano majors must see Dr. Tim Ehlen in person to request permission to use a hall, without exception.

Classes and/or major ensembles take priority in a space, regardless of the approval status, over your reservation. If this is the case, every effort will be made to find you another space, time, date etc.

If you have any questions regarding space/scheduling, please email Dr. Nathan Mandel at nmandel2@illinois.edu.

XI. SERVICES, OPPORTUNITIES, INFORMATION

A. STUDENT MUSIC ORGANIZATIONS

There are many music organizations available for student participation. Some require that members be music majors or pursuing a particular music degree, while others are open to anyone who is involved with music at the University, regardless of the degree. Each organization has officers, and most have faculty or alumni sponsors. Activities range from service projects for the School of Music, public service on behalf of community organizations, and fundraising events, to tutoring for members and non-members, and presentation of concerts and recitals. The principal reasons for such organizations' existence are to provide a means for students to share common musical and academic interests.

Among the professional organizations in the School of Music are: American Choral Directors Association (ACDA) student chapter; American String Teachers Association (ASTA) student chapter; National Association for Music Educators (NAfME) student chapter; the National Band Association (NBA) student chapter; Mu Phi Epsilon music fraternity for men and women; Phi Mu Alpha Sinfonia music fraternity for men (PMA); the East-Central Illinois Chapter of the American Guild of Organists (AGO); Sigma Alpha Iota (SAI), professional music fraternity for women; and Kappa Kappa Psi, National Band Service Fraternity (KKPsi), and CRESCENDO among others. More information about these organizations may be obtained from members, or by checking the bulletin boards across from the elevators on Level 2 of the Music Building, or next to the organ practice rooms at Smith Hall.

B. STUDY ABROAD OPPORTUNITIES

Music students are encouraged to seek opportunities for study abroad. The University of Illinois offers more than 400 programs in 60-plus countries. More information is online at: <http://studyabroad.illinois.edu/>

C. SCHOLARSHIPS

The School of Music administers its own program of merit-based scholarships made to students on the basis of musical ability or pedagogical and scholarly promise. Merit-based scholarships are awarded to prospective music majors on the basis of faculty recommendation as a result of the entrance audition and interview prior to matriculation into the School of Music. Scholarships may be initiated by faculty recommendation after matriculation into the School in cases of exceptional accomplishment in the major field. Music scholarships are not awarded to music minors or non-music majors.

Merit-based scholarships are renewable upon the recommendation of the faculty and in most instances are in effect up to eight semesters. If the faculty member who made the original scholarship recommendation feels that a student is not making appropriate progress in studio lessons, the faculty member may recommend that the scholarship be terminated at the completion of a semester. The student is notified of this action by letter from the School of Music Admissions and Public Engagement office (musicadmissions@illinois.edu, 217.244.7899). Such action is not intended to affect a student's financial assistance obtained from other sources, but students will want to check with that office for details on their financial aid package. (If a student changes majors to one outside the School of Music, any merit-based scholarship awarded by the School will cease.)

Reminder: students who are receiving scholarships at Illinois, and who intend to transfer to another institution, are advised that NASM requires a release from the University of Illinois before another institution may offer a scholarship. Release forms for this purpose, which should be completed as early as possible, are available in the Director's Office, 2040MB.

D. CAREER SERVICES

Advising, career counseling and career workshops, mentoring and orientation programs, internship/externship programs, and assistance pertaining to resumes and other promotional materials are all areas of importance to the developing musician. The College of Fine and Applied Arts maintains a Career Service Office in the Architecture Building. You can access this office's website at <https://faa.illinois.edu/current-students/career-services>.

E. RECITAL PROGRAMS

The School of Music prints programs for all student recitals and ensemble concerts. Student recitals programs must be approved by your applied teacher and the Area Chair and then submitted to the School of Music Copy Center. The deadline for submitting program copy is **four weeks** (20 business days) prior to your concert or recital. If your program copy is not submitted by that deadline, or if it is not submitted according to the approved format, your program will not be printed. You can find information here about submitting your Recital program: <http://publish.illinois.edu/musicresources/recital-program-information/s>

The School of Music will print the appropriate number of recital programs and ask that you pick up your programs in the School of Music. Once your program is printed and ready to pick-up, you will receive an email from steno-music@illinois.edu. You are required to pick up your programs from the Copy Center (behind the School of Music Reception area on the first floor) during posted business hours once you receive your completion email.

F. RECITAL SCHEDULING

Information on recital scheduling is available online on the School of Music website: <https://music.illinois.edu/recital-planning>

G. RECORDING SERVICES

Recording@Illinois offers its services to all faculty, staff, students, non-students, campus organizations, ensembles, or visitors. Both audio and video recording services are available on a first-come first-served basis for any size project from student recitals to large-scale commercial studio projects. In addition to supporting the ongoing live performances and studio projects of the School of Music, this area manages a music archive, offers media-transfer and duplication services, and provides technical knowledge and insight for future projects. For information, visit: <https://music.illinois.edu/recording-illinois>

H. KEYS AND PROPERTIES

The services provided by the School of Music Properties Room (MB 0330) include distribution of practice room keys, locker rental assignments, management of School of Music "loaner" instruments for supplemental courses and studio, management for their upkeep and repair, AV equipment supervision, inventory control, and certain aspects of physical plant administration. The School of Music does not have an onsite repair technician and sources out the repair of "loaner" instruments.

Students must sign up for a properties account and will be held accountable to the current policies and procedures governing School of Music properties use. These policies are subject to change/modification at any time, but will be communicated via email, website, or postings. Students are responsible for knowing the due date(s) for each specific item borrowed.

KEYS

Music Majors and Minors may be issued a general practice room key for the Music Building and/or Smith Memorial Hall. Piano performance majors are the only students authorized for grand piano rooms. Students must receive permission for the following keys from the appropriate faculty or staff member: harp, harpsichord, organ, percussion, CAMIL, EMS, CMP, Faculty offices, store rooms, A/V equipment, etc.

Non-Music Majors: Piano Laboratory Students or non-majors enrolled in lessons for credit may be issued a practice room key with proof of registration for the currently enrolled semester. Non-majors enrolled in a class or ensemble may obtain a practice key with a \$75 facility use fee for the currently enrolled semester. All other non-majors may not be issued a practice room key and should not be in our facilities.

LOCKERS

Lockers are available on a first-come first-served basis for a nominal per-semester fee. Please visit room MB 0330 in the Music Building for current fee rates. Students must be enrolled in the School of Music to rent a locker. Lockers not cleaned out by the due date are subject to a \$25 non-refundable fee. The School of Music provides locks. The School of Music is not liable for personal belongings stored in lockers.

INSTRUMENTS/EQUIPMENT

There is a separate properties room in the Harding Band Building (HBB) for concert and athletic band instrument and uniforms.

As a reminder, the School of Music does not have an on-site repair technician. Should a “loaner” instrument need repair, please bring the instrument to its appropriate room (either Music Building [MB], or Harding Band Building [HBB] for U of I Bands instruments) for assistance. For personal instruments, please ask your studio faculty member or properties staff for suggestions/recommendations.

Students borrowing an instrument are monetarily responsible for accidental or malicious damage beyond normal wear and tear. Lost and/or non-returned instruments will result in a charge for up to the full-replacement value of the instrument. Information on properties procedures and policies can be found at MB 0330 or by email at <mailto:music-equipment@illinois.edu>.

I. ALUMNI OFFICE

There are more than 10,000 living alumni of the Illinois School of Music. The annual publication, *Sonorities*, featuring articles about faculty, current students, and alumni, is available from the Music Alumni and Development Relations office in the Music Building on the second floor (217.333.6452).

J. DEGREE LIST

If you intend to graduate at the end of a particular semester, **you** must place yourself on the Degree List through the University’s “Self-Service” system (<https://apps.uillinois.edu/selfservice/index.html>). This is the only way the University knows of your plans to complete your degree. By completing the appropriate section on your registration form, your name will be placed on a Preliminary Graduation List. Of course, things may change, and you may find yourself returning for additional classes for a variety of reasons. Such changes in plans are generally not problematic. Please be sure, however, that your projected graduation date is realistic. If subsequent analysis by the Dean’s Office determines that it is not possible for you to graduate in a particular semester, your name will be removed from the Graduation List.

K. COMMENCEMENT CEREMONIES

In addition to University commencement ceremonies, the School of Music hosts a Convocation during Commencement Weekend in May each year. At this event, graduating music majors receive diploma covers and are congratulated by the Director of the School of Music and assembled faculty. Students are invited to participate in this ceremony if they have graduated since May of the previous year or are graduating in May of the current year; students who will graduate by the following August and are within 13 hours of their degree, and/or will have completed all degree requirements in music education by the end of the Spring semester and are scheduled to student teach during the following Fall semester. Details about this ceremony are available from the Academic Affairs Office in the School of Music (MB Level 2).

L. ACCOMPANISTS

The School of Music provides accompanists for instrumentalists, singers, and choral ensembles most often through the Accompanying Area. Such arrangements are made between faculty studio teachers and

accompanying supervisors. As in nearly every major music school in America, however, there are never enough pianists to accommodate all music student and faculty accompanying needs. Thus, students often resort to hiring their own accompanist for rehearsals, lessons, and recitals.

Financial agreements pertaining to such arrangements are not supervised by the School of Music. Students should be aware—before collaborations begin—of the potential cost of hiring an accompanist and budget accordingly for such purposes.

M. COMMITTEES

Many standing and ad hoc committees of the School of Music contain seats for student members. These include the Undergraduate Committee, Graduate Committee, Student Advisory Board, Performance Studies and Activities Committee, Technology Committee, Fairness in Grading Committee, and the IDEA committee. An up-to-date list of such committees is available in the Director's Office (Room 2040 MB). Students should make their interest in serving on such committees known to the Director's Office as early as possible (at the beginning of the fall semester for new students, or, for continuing students, prior to the completion of exams in the Spring semester).

N. UNDERGRADUATE INFORMATION

For information on proficiency exams, forms, petitions, study abroad, dual degree, BA plan of study, BMUS Open Studies plan of study, etc., go to: <https://music.illinois.edu/undergraduate-resources>