



2018 Scholars Program Grant Guidelines

Overview

The Rita Allen Foundation Scholars Program provides grants to leading medical research institutions selected by the Rita Allen Foundation Scientific Advisory Committee and confirmed by the Rita Allen Foundation Board of Directors. The Scholars Program supports research scientists in the early stages of their careers. Fields of research are cancer, immunology and neuroscience. The Rita Allen Foundation reviews grant proposals by invitation only.

Individuals chosen will be designated Rita Allen Foundation Scholars and the affiliated institution will receive financial support from the Rita Allen Foundation of up to \$110,000 annually, for a period of up to five years.

Eligibility

To be eligible for a Rita Allen Foundation Scholars Program candidates must:

- **Be nominated by a selected institution.**
- Have completed their training and provided persuasive evidence of distinguished achievement or extraordinary promise in research in one of the relevant fields.

Applicants with committed awards that overlap the first two years of the Rita Allen Foundation Scholars Program from the Beckman Young Investigator Program, Kimmel Scholar Award, Pew Scholars Program in Biomedical Sciences, and Searle Scholars Program are not eligible. Also, other sources of funding may influence selection.

Key Dates and Deadlines

October 30, 2017 through January 19, 2018	Application period
December 8, 2017	Letter of Inquiry (LOI) deadline
January 19, 2018	LOI application deadline (11:59 p.m. EST)
February and March 2018	Review period
April 27, 2018	Finalist interviews – New York City
May 2018	Grant awards announced
June 2018	Grant contracts due
June 2018	Press announcement
September 2018 – August 2023	Grant period
August 31, 2019, 2020, 2021, 2022	Interim reports due
December 1, 2023	Final report due

Note: all institutions must submit a Letter of Inquiry (LOI) for approval by December 8, 2017 before their candidate may begin their application process.

Institutions are limited to submitting one nomination.

Nomination (LOI) Requirements

The nomination for the grant application must be completed by a senior official at the nominating institution and must be completed online through **Fluxx**, a web-based grant application system, by December 8, 2017. Nominations should include the following required support materials:

- identification of the candidate and an official letter of nomination;
- an assessment of the candidate; and,
- a description of the procedure used by the institution to identify the nominee, as well as a paragraph explaining the tenure track or the equivalent at the institution.

Application Requirements

Once the nomination/LOI is complete and has been approved by the Foundation, candidates are required to complete the grant application in **Fluxx** and provide the following application support materials by January 19, 2018:

- a proposal narrative/plan of work of no more than four pages in length (including references);
- a detailed curriculum vitae, including the candidate's address and telephone numbers;
- letters of support from five people acquainted with the candidate's work, at least two of which should come from individuals outside of the candidate's institution; and,
- details of past, current and pending support from other funding sources, both public and non-public. Other sources of funding may influence selection.

Grant Reports

Successful grant recipients will be required to provide complete narrative and financial reports detailing their expenditure of the grant funds and progress made toward the goal(s) of the grant. Grant reports also must be submitted online through **Fluxx**.

Grant funds should be used entirely for direct project expenses, including up to 50% of the grant may be used for Scholar compensation. No grant funds may be used to support the grant recipient's overhead or other administrative expenses.