

Job Description

Position Title: Academic Hourly Administrative, Clinical, Research or Teaching:

Position #:

PAPE#: AHR WILL ENTER

Pclass Code:

Organization Name:

Organization Code:

Primary Position Function/Summary (1-2 sentence summary):

Major Duties and Responsibilities (detailed duties):

Education:

- Required:
- Preferred:

Experience:

- Required:
- Preferred:

Training (needed to be considered for the position; do not include any on-the-job training needed):

Knowledge Requirements:

- Required:
 - Preferred:
-

AHR approval: _____

Date: _____

Incumbent signature: _____

Date: _____

Supervisor signature: _____

Date: _____