DOCTOR OF MUSIC EDUCATION – FINAL EXAM
REQUEST FOR APPOINTMENT OF DOCTORAL COMMITTEE

NAME: ______________________________________  UIN: ____________________________

MAILING ADDRESS:  _______________________________________________________________

EMAIL: ________________________________  PHONE: (________)______________________

______________________________________________

Names of Committee Members

DESIGNATED CHAIR: ________________________________  MAJOR INSTRUCTOR: ________________________________

RESEARCH DIRECTOR: ________________________________  THIRD MEMBER: ________________________________

FOURTH MEMBER: ________________________________  FIFTH MEMBER (OPTIONAL) ________________________________

Reminder: The committee must have a minimum of 4 members, two of whom must be tenured faculty members.

DATE & TIME OF ORAL EXAM:

DATE AND TIME MUST BE INDICATED WHEN SUBMITTING THIS FORM.

REQUIRED FACULTY SIGNATURES:
Please verify with your signature that the student above has met all requirements needed to proceed with the scheduling of his/her final examination. Faculty signatures also affirm willingness and availability to attend the oral exam, date and time listed above.

______________________________________________  ________________________________
DESIGNATED CHAIR  RESEARCH DIRECTOR

______________________________________________  ________________________________
MEMBER  MEMBER

______________________________________________  ________________________________
MEMBER  MEMBER

The oral examination may occur no sooner than three weeks after this completed document has been submitted to the Academic Affairs Office.

______________________________________________  ________________________________
Associate Director (or authorized signatory)  Date

Prelim Exam Passed: ____________________________

*The elimination of deferred decisions for the final examination went into effect August 26, 2012. The committee may make one of three decisions: Pass the candidate with no revisions, Pass the candidate pending revision of the dissertation, Fail the candidate.