Professional Internship Course

Must be returned to the Student Services Center, 18 Gregory Hall, to be processed

______________________________________________  _____________________________
UIN       Major

___________________________  _____________________________
Student’s Name (Please print)   Student’s Signature/Date

Academic course related to Professional Internship: Credit is not given for internship but for work performed in a related course directed by a College of Media instructor. Internship work must be directly supervised by a professional to earn credit. Credit is available for College of Media students, as well as students with other majors completing media-related internships. A student can earn up to one credit hour per internship and only earn up to three credits total. The course is graded S/U. Student acknowledges that hours and grade will not count toward Dean’s List or hours needed towards James Scholar requirement.

Intern’s Employer: __________________________________________________________

Intern Title: ________________________________________________________________

Supervisor Name/Title: _______________________________________________________

Supervisor Phone/Email: _____________________________________________________

Check here to confirm that:
☐ 100+ hours of professional experience will be attained
☐ Extensive professional supervision will be provided

Course Instructor’s Signature/Date

If course is approved, students will receive an email containing information to register themselves before the “add” deadline for:

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Section*</th>
<th>CRN*</th>
<th>Hours**</th>
<th>Term/Year^</th>
</tr>
</thead>
</table>

*Section and CRN to be completed by department  **Maximum of 1 hour per internship

^For Summer internship, can enroll for Fall term; if want to earn credit during the summer, realize that you will have to pay summer tuition

Student must be enrolled in course BY JUNE 1 for summer internship, OCTOBER 1 for fall internship and MARCH 1 for spring internship.
Student Name: ________________________________  NetID: ________________________________

Internship Location (City/State): ________________________________

Is your internship:       PAID         or            UNPAID

Outline of Internship Work (in your words):

Duties & Responsibilities (copy & paste job description):

Supervisor’s Role (tell us more about who you will be reporting to):